

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Melksham Divisional Police Head Quarters, Hampton Park West,
Melksham, SN12 6QQ
Date: Wednesday 13 October 2010
Time: 7.00pm

Including the Parishes of Atworth, Broughton Gifford, Bulkington, Great Hinton, Keevil, Melksham, Melksham Without, Poulshot, Seend, Semington and Steeple Ashton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01225 776655 xtn:115 or email kevin.fielding@wiltshire.gov.uk or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) abbi.gutierrez@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Rod Eaton, Melksham North (Vice Chairman)
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South
Cllr Stephen Petty, Melksham Central
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p style="text-align: center;"><u>Items to be considered</u></p> <p>1. Chairman's Welcome, Introduction and Announcements</p> <p>Gypsy and traveller site consultation – postponed.</p> <p>Community flooding information – reminder to parishes.</p> <p>Wiltshire LTP strategy consultation.</p> <p>Feedback from community area transport group meeting (highways improvements).</p> <p>(reports in pack where appropriate).</p> <p>2. Apologies for Absence</p> <p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. Minutes</p> <p>To approve and sign as a correct record the minutes of the meeting held on 8 September 2010.</p> <p>5. Partner Updates</p> <p>To receive updates from any of the following partners (report in pack where appropriate)</p> <ul style="list-style-type: none"> a. CAYPIG (Young People’s Issue Group) b. MCAP (Melksham Community Area Partnership) c. Wiltshire Police – Inspector David Cullop d. NHS Wiltshire e. Wiltshire Fire and Rescue Service f. Melksham Town Council g. Parish Council Nominated Representatives 	<p>(7.00pm)</p> <p>(7.10pm)</p>

6. **Your Local Issues**
- a. Parking in Manor School area - Cllr Steve Petty. (7.20pm)
 - b. Any Other Urgent Questions of Public Concern. (7.40pm)
7. **Council and Partner Items**
- a. Cabinet Member Stuart Wheeler and Lucy Murray-Brown, (Wiltshire Council) will be attending the area board to talk about the Review of Indoor Leisure Facilities being carried out by Wiltshire Council. (7.50pm)
 - b. Car parking strategy – feedback from consultation, Chris Major, (Wiltshire Council). (8.10pm)
 - c. Allocation of new grit bins - Abbi Gutierrez, (Community Area Manager). (8.30pm)
8. **Grants and Area Board Budget** (8.40pm)
- a. The Wiltshire Councillors will consider eight applications to the Community Area Grant Scheme 2010/11, as follows:
 - i. Poulshot Village Trust request £1489 towards a programme of planting large native species trees in the surrounding hedgerows.
 - ii. Wiltshire Guild of Spinners request £1000 for the replacement of old wooden gates with metal security gates.
 - iii. St Mary's School Building management committee, Steeple Ashton request £1370 towards improving the access to the site.
 - iv. Shaw and Whitley preschool request £4000 towards the creation of an outside classroom/play area. This grant application was deferred at the area board on 3 February 2010. Planning permission has now been obtained.
 - v. Melksham town cricket club request £724 for youth equipment.
 - vi. Steeple Ashton village hall management committee request £987 to relay the existing front path that is loose.
 - vii. Melksham community safety group request £1000 to provide free Touch2ID cards to 350 18-25 year olds in the

Melksham area.

- viii. Melksham Without PC request £3050 towards providing new allotments at Berryfield.

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme 2010/11 are available from the Community Area Manager or electronically at: <http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

b. Change of use for previously awarded grant.

- Melksham Town Council – window graphics.

c. Area Board Project.

- CCTV ducting - Cllr Eaton.

d. Melksham Community Area Partnership.

- Request for funding.

e. Performance Reward Grants Scheme

The Wiltshire Councillors will consider two bids to the Performance Reward Grant Scheme, as follows:

i. An application has been received by all area boards from Councillor Chris Williams, entitled Wiltshire Voices. This project is a two year initiative which will challenge our Area Boards to develop new and innovative approaches to community engagement and empowerment, particularly focused on engaging with hard to reach and traditionally excluded groups.

ii. An application has been received by all area boards from the Climate Change Team who wish to provide free energy monitors for loan at all of Wiltshire's libraries to help households reduce their energy consumption and fuel costs.

9. **Cabinet Member Questions**

(9.00pm)

Cllr Stuart Wheeler, Cabinet Member for Leisure, Sport and Culture to introduce his portfolio and take any questions.

10. **Future Meeting Dates**

(9.10pm)

Weds 1st December 2010 – Semington village hall.

Weds 2nd February 2011 – Melksham Oak school.

11. **Evaluation and Close**

(9.15pm)

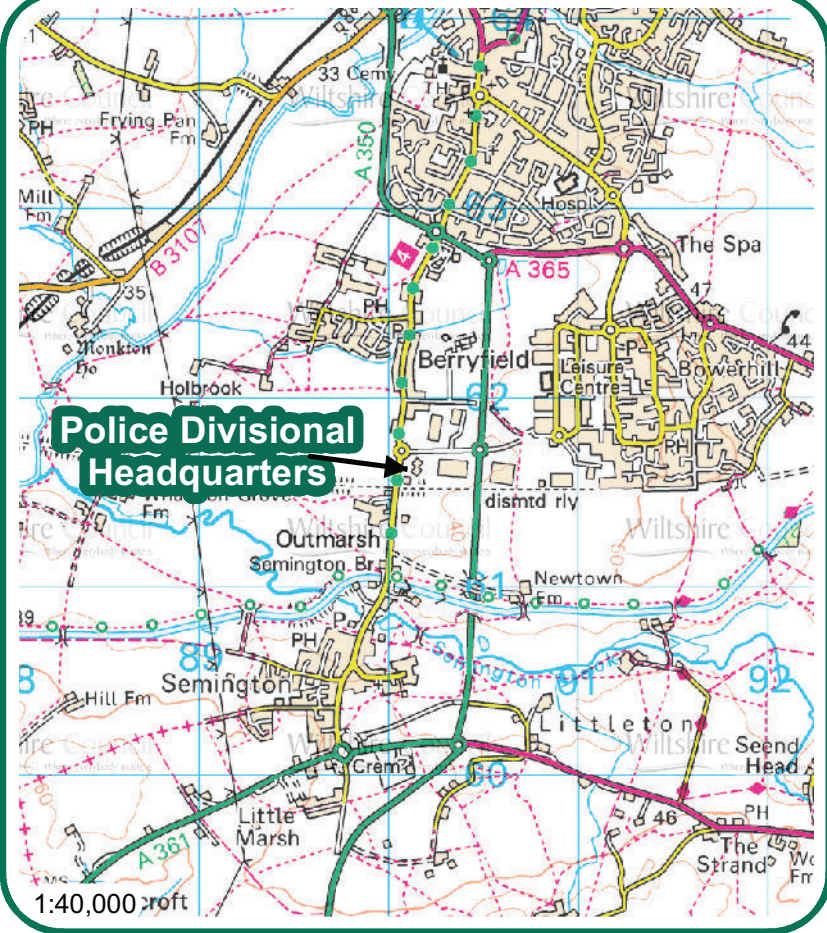
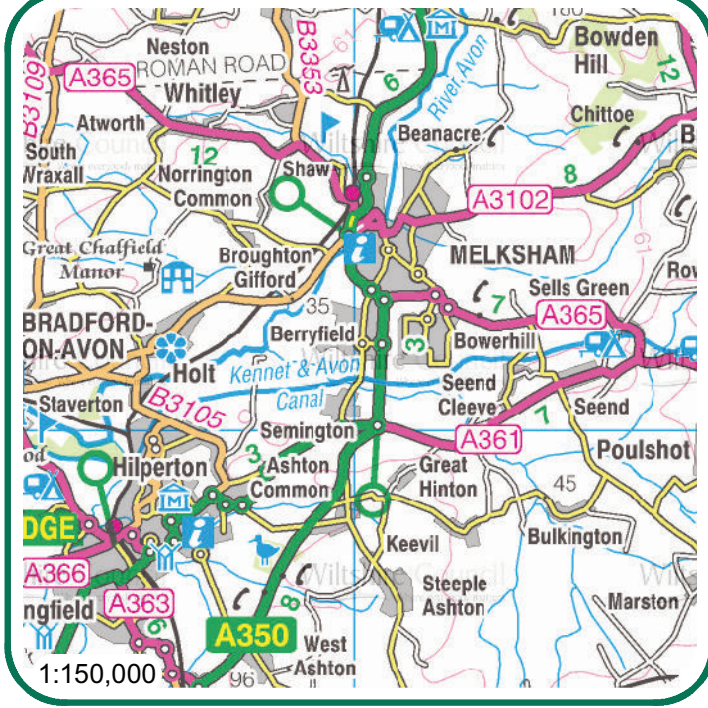
Area Board Issues Process:

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm> .

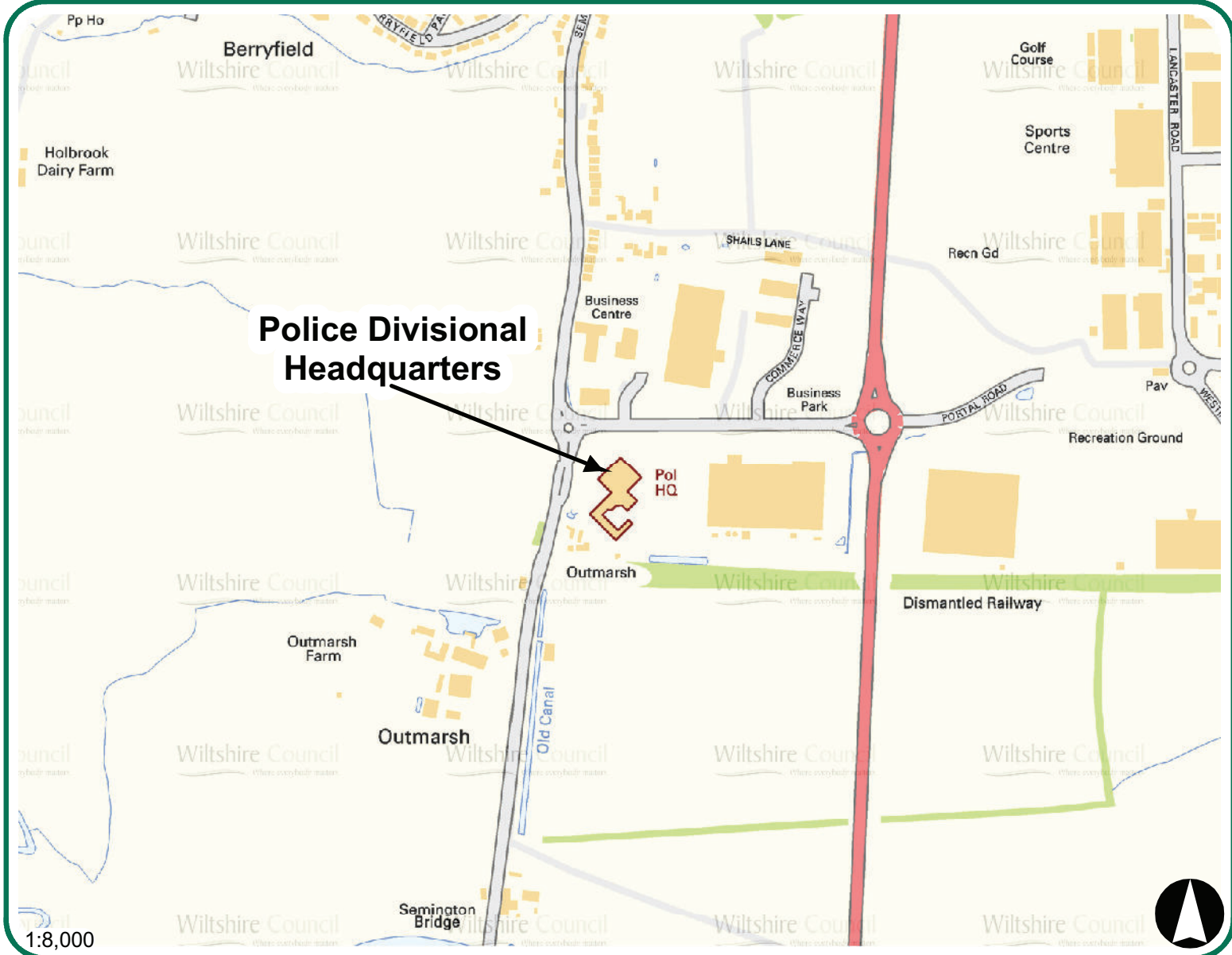
You can also submit issues online for the area board to consider, or fill in an issues sheet by hand.

https://forms.wiltshire.gov.uk/area_board/areaboards.php



Police Divisional Headquarters
Hampton Park West
Melksham
Wiltshire
SN12 6QQ

Wiltshire Council
 Where everybody matters



Melksham Area Board 13 October 2010

Chairman's Announcements

Gypsy and Traveller Site Consultation

Consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold. The issues consultation used figures proposed in the draft South West Regional Spatial Strategy as the basis of future need for Gypsy and Traveller sites. The Regional Spatial Strategy has now been revoked and it falls to local authorities to determine the right level of site provision. Officers are currently assessing existing information about the level of need for new Gypsy and Traveller sites in Wiltshire to make sure the development plan document progresses with the correct local targets for new site provision. This has affected the overall timetable for the preparation of the Gypsy and Traveller Site Allocations document. The Area Board will be informed once a revised project timetable on the provision of new sites for the travelling community is available.

Melksham Area Board 13 October 2010

Chairman's Announcements

Reminder to Parish Councils regarding Community Flooding Consultation

Please could any parishes that have not yet returned their flooding information request details, do so as soon as possible. These should be sent to Renate Malton (Project Officer) at the address below:

Derby Court
White Horse Business Park
Trowbridge
BA14 OXG.

If you have lost your original pack or require an additional one for any reason, please contact Renate Malton, on 01225 712514 or renate.malton@wiltshire.gov.uk.

Wiltshire Council has a duty under the Flood and Water Management Act to establish, quantify and record the levels of flooding within the county following on from the Pitt review and recent major flooding events. As a lead authority, Wiltshire Council can ask other bodies within the county to provide relevant information in order to allow the discharge of duty. This duty is on both lead and local authorities, which includes town and parish councils.

Wiltshire Council is beginning to get enough data to start making statistical comparisons, for example the number of parishes who have reported internal property flooding, have flood supplies and are on the Environment Agency warning telephone list. This is providing information on where in the county Wiltshire Council might like to prioritise storing flood supply equipment, or where the parish have identified issues with blocked culverts/drains enabling us to investigate the current schedules.

The information Wiltshire Council has received to date has been on the whole very good, it has been loaded onto the GIS system and the overlay is taking shape and is very informative.

If issues are subsequently raised at Area Board level by the parishes who have not responded, this will impact the time taken for their work to be undertaken and it will impact on any planning issues, as access to this information is very important. This work will benefit the parishes as well as county.

Melksham Area Board 13 October 2010

Chairman's Announcements

Wiltshire Local Transport Plan 2011 - 2026

The Council has a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steer the implementation of national transport policies at the local level.

The Wiltshire Local Transport Plan is made up of:

- A long-term transport strategy that seeks to:
 - support economic growth
 - reduce carbon emissions
 - contribute to better safety, security and health
 - promote equality of opportunity
 - improve quality of life and promote a healthy natural environment
- A shorter-term implementation plan based on a realistic assessment of available funding, and
- A number of supporting strategies and technical documents.

In addition, the Local Transport Plan provides the framework for all other organisations with a direct or indirect involvement in transport in Wiltshire.

Consultation on the draft Local Transport Plan will run from **4 October to 26 November 2010**.

The preferred method of communication is for comments to be submitted online at: <http://consult.wiltshire.gov.uk/portal>, where electronic copies of all the documents will be available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan will also be available from all libraries and main Council offices.

The Council's Cabinet and full Council will consider the results of the consultation in February 2011 prior to the publication of the final Local Transport Plan in March 2011.

Consultation Portal Link: <http://consult.wiltshire.gov.uk/portal>

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham Oak Community School, Devizes Road, Bowerhill,
Melksham, SN12 6QZ
Date: 8 September 2010
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706610 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jon Hubbard, Cllr Jonathon Seed (Chairman) and Cllr Roy While

Cabinet Representative

Cllr Lionel Grundy (Children and Young People)

Wiltshire Council Officers

Abbi Gutierrez – Community Area Manager
Kevin Fielding – Democratic Services Officer
Niki Lewis – Service Director

Town and Parish Councillors

Melksham Town Council – Chris Petty
Broughton Gifford Parish Council – Paul Wiltshire
Bulkington Parish Council – Sally Oliphant
Melksham Without Parish Council – Mike Mills
Seend Parish Council – Joan Savage
Keevil Parish Council – Myra Link

Partners

Wiltshire Police – Inspector David Cullop
Melksham Community Area Partnership – Chris Holden & Colin Goodhind

Damien Haasjes – Development service for young people
Sarah Howes – Development service for young people

Members of Public in Attendance: 31

Total in attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
59.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Melksham Oak community school for a special young people's "Transport and Access" area board meeting.</p> <p>The Chairman then introduced Owen Vince, (assistant head teacher, Melksham Oak community school) who welcomed everybody to the new school.</p> <p>The Chairman introduced Councillor Lionel Grundy (Wiltshire Council Cabinet Member for Children and Young People) who was in attendance for this meeting.</p> <p><u>Chairman's Announcements</u></p> <p>Consultation on Initial Site Options for the Aggregate Minerals Site Allocations</p> <p>The Chairman advised that a consultation on potential sites for sand and gravel extraction commenced on 5 August 2010 and will run for a period of eight weeks, local parishes were encouraged to input any comments they had on this consultation to Wiltshire Council.</p>	
60.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillors Rod Eaton, Mark Griffiths and Steve Petty and from Angus Macpherson, (Police Authority Representative).</p>	
61.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
62.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 28 July 2010 were agreed as a correct record of the meeting and signed by the Chairman.</p>	

63.

Partner Updates

a. CAYPIG, (Young People's Issue Group)

Sarah Howes (Development service for young people, Melksham) advised that since the last area board meeting the following had taken place:

- "Baby borrowers" – members of the youth group had experienced parenthood by the use of interactive, electronic babies.
- Planning for the re-launch of the Canberra youth centre on 18 September, the launch event will include a B.B.Q, climbing wall and fencing.
- Work is ongoing updating the centre's I.T. equipment as well as new kitchen utensils for the Canberra café.

b. MCAP, (Melksham Community Area Partnership)

Chris Holden, (MCAP Chairman) advised that:

- The partnership would be holding a neighbourhood watch event at the Melksham assembly hall on Saturday 11 September.
- The partnership had now submitted it's bid for further funding from the Melksham area board.

c. Wiltshire Police

Wiltshire Police: Inspector David Cullop updated the meeting on current policing activities in the Melksham community area.

The written update distributed with the agenda was noted.

Points made included:

- The important part that young people play in the community.
- The ongoing good work being carried out at the "Blues N Zoos" disco events for young people.

	<p>d. NHS Wiltshire</p> <p>The written update distributed with the agenda was noted.</p> <p>e. Wiltshire Fire & Rescue Service</p> <p>The written update distributed with the agenda was noted.</p> <p>f. Melksham Town Council</p> <p>There were no updates from the town council.</p> <p>g. Parish Council Nominated Representatives</p> <p>There were no updates from the parishes present.</p> <p>The Chairman thanked everybody for their updates.</p>	
64.	<p><u>Special Young People's Area Board Meeting: "Transport and Access"</u></p> <p>The Chairman gave a brief Introduction to the night's event, which covered background to 'participatory budgeting' and an explanation of the interactive voting system which would be used to score the presentations and the criteria that would be used, which was:</p> <ul style="list-style-type: none"> • Value for money. • Who will benefit. • Quality of presentation. <p>He then handed over to Damien Haasjes, (Development service for young people) who introduced each of the three minute presentations and helped to co-ordinate questions that the audience put to the young people present about their presentations.</p> <p>The presentations were as follows:</p>	

- **Project Parkour**

Is an athletic discipline, in which participants traverse any environment in the most efficient way possible using their physical abilities, and which commonly involves running, jumping, vaulting, rolling and other similar physical movements.

Cost - £816 for a training day for forty young people at Christie Miller sports centre, the training would be conducted by London based parkour coaches.

- **Bus information cards**

Which was a credit card size bus fare information card, with information that sets out the cost of a single and return for First and Fare Saver coaches to most popular local destinations. By having this card young people would know how much the fare would cost and if they had been over-charged.

Cost - £500 for 2500 double sided plastic business cards.

- **High ropes course**

3 x High rope courses at the Braeside tree top assault course, which would give young people a fun day out and improve their confidence.

Cost - £875 for 3 x high rope courses, and the cost of a mini bus driver, it was hoped that a free mini bus would be used.

- **Club Boom trip**

The hire of Club Boom, a soft play area at Bowerhill, Melksham, which included bucking bronco, surf board, gladiators, lazer and disco zones.

Cost - £875 for 5 x two hour Club Boom events.

- **Subsidised Bus fares**

To negotiate reduced bus fares during the October 2010 half term to enable young people within the Melksham community area to travel to Bath, Swindon and Trowbridge at a discounted price using First buses.

Cost - £1000 to be paid to First to enable a discounted price

	<p>for all young people from Melksham over October half term.</p> <ul style="list-style-type: none"> • Mini bus hire To hire a mini bus to take young people on day trips. <p>Cost - £818 for 2 x Swindon Link Centre, 1 x Birmingham NEC, 1 X Oxenwood weekend away and 1 x Bristol cinema trip.</p> <p>A sort comfort break was then taken while the votes were being counted up.</p> <p>The meeting reconvened and the Chairman introduced Cllr Jon Hubbard who thanked all the young people for coming to the area board and presenting some very worth while youth projects.</p> <p>Results</p> <p>1ST – Club Boom. 2nd – Subsidised bus fares. 3rd – Project Parkour. 4th – Bus information cards. 5th – Mini bus hire. 6th – High ropes course.</p> <p>It was agreed by the area board that all the projects would funded and that the Club Boom project, as the winners would be receive funding for an extra Club Boom event.</p> <p>The Chairman thanked the young people for their projects and the Community area manager and youth workers for pulling the event together.</p>	
65.	<p><u>Cabinet Member Questions</u></p> <p>Cllr Lionel Grundy (Cabinet Member for Children and Young People, Wiltshire Council) gave a brief outline of his portfolio and thanked the young people of melksham for a positive meeting.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Wiltshire Council had already taken many cost saving measures and was in a better position than many local authorities going into the October Government spending review. 	

	<ul style="list-style-type: none"> • That only one Wiltshire school, Hardenhuish at Chippenham had opted for academy status. • The importance of good local government services for youth related projects and services. <p>The Chairman thanked Cllr Grundy for attending and giving his update.</p>	
66.	<p><u>Any Urgent Items of Public Concern</u></p> <p>Mike Mills, (Melksham Without Parish Council) advised that concerns had been raised about the traffic lights on the junction near Shaw School. Cars were ignoring the pedestrian crossing to try and beat the traffic lights.</p> <p>Mike Mills requested that the area board contact Wiltshire Council Highways department to try and resolve this issue.</p> <p>The Chairman advised that the community area manager would look at this issue, but in future, local issues should be headed up by local members.</p> <p>Mrs Susan Mortimer advised the board that she was experiencing anti-social behaviour issues with young people using the newly installed play equipment in the play area that backs on to Webbs Road, Melksham.</p> <p>The community area manager advised that the street working team would be visiting the play area on Friday evenings to work with young people to try and resolve any anti-social behaviour issues and that she was working with the community safety group to try and resolve this issue.</p> <p>The Chairman thanked Mrs Mortimer and Mr Mills for flagging up their concerns to the area board.</p>	
67.	<p><u>Future Meeting Dates</u></p> <p>Wednesday 13 October – Melksham Divisional Police HQ.</p> <p>Wednesday 1 December – Semington Village Hall.</p>	
68.	<p><u>Evaluation & Close</u></p> <p>The Chairman invited attendees to partake in an interactive</p>	

	<p>evaluation of the night's meeting.</p> <p>The results were:</p> <ul style="list-style-type: none">• Venue – Excellent.• Room layout – Excellent.• How welcoming was the meeting – Excellent.• Public involvement – Good.• Agenda – good. <p>The Chairman thanked everyone for attending and partaking in good, positive meeting.</p>	
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**Crime and Community Safety Briefing Paper
Melksham Community Area Board
13th October 2010**

1. Neighbourhood Policing

Regular engagement and consultation is a key area of Neighbourhood Policing. Details of all consultations meetings can be found on the Wiltshire Police Website:

<http://www.wiltshire.police.uk>

Team profile:

Team Supervisor

Sergeant Mel Rolph

Town Centre Team

Beat Manager – PC Kane Fulbrook-Smith

Patrol Officer – Sophie Dodd

PCSO – Debbie Huntley

PCSO – Helen Wilson

PCSO – Christopher Pugh

Rural North Team

Beat Manager – PC Barry Dalton

PCSO – Janet Gould

PCSO - Maggie Ledbury

Rural South Team

Beat Manager – PC Emily Thomas

PCSO Rose Baldock

Team News:

PC Kane Fulbrook-Smith has been spending much of his time during his first few weeks getting to know members of the community and will be attendance at the Area Board.

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on our Wiltshire Police Website, which has had a new make-over to make it more assessable for users.

□ Visit the new and improved website at: www.wiltshire.police.uk

Police Authority Representative:

Mr Angus Macpherson

Mr Macpherson can be contacted via Wiltshire Police Authority:

☎ 01380 734022

🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Performance

The reported overall crime figures continue to show that offences in the Community Area are falling. The **14.5%** reduction is the second best across the county. The number of detections also put Melksham in 3rd place. Full details can be found below in **Table 1**.

It is now possible to compare year on year quarterly ASB figures. For the 1st quarter (April – June) there has been a **16% decrease**. Full details can be found below in **Table 2**.

In Spring 2010, Her Majesty's Inspectorate of Constabulary (HMIC) carried out a review of anti-social behaviour (ASB) across England and Wales. This included asking victims about their experience of reporting ASB to the police and inspecting the quality of the processes that forces use in tackling and responding to the problem.

On Wednesday 23 September, HMIC revealed their findings about the scale of damage from ASB to the community way of life and what the police can do to improve their response.

The report from the HMIC recognises the Force commitment to dealing with ASB and we are encouraged by their comments.

Wiltshire Police recognises the impact that ASB has on the everyday lives of people living and working within the county and these issues are a Force priority for 2010/11. This report highlights our commitment to working with our Partnership agencies, especially the Community Safety Partnerships, to try and prevent this type of behaviour and to deal with incidents that arise.

We are lucky to work closely with dedicated professionals within Wiltshire Council (WC) and this close working relationship is focused on meeting the needs of the community, by working to address local concerns. The move to a unitary authority within WC led to significant restructuring and their ASB team is now seeing significant success by obtaining several high profile Anti-social Behaviour Orders (ASBOs).

The public perception/fear of ASB within the county is the 2nd lowest nationally, but we remain committed to enhancing the level of service to our public. Prior to this inspection, the Force had already conducted a review and has commenced a significant programme of work to assist our Neighbourhood Policing Teams (NPTs) in dealing with local issues. This includes the development of a new ASB database, innovative training for all the agencies involved and the launch of a new Vulnerable Persons Policy to ensure those individuals most in need of help receive the level of support that they require.

This is good news but we are not complacent and further work will continue to support our commitment to tackling ASB in order to ensure that our public remain safe, satisfied and confident.

**Table 1 – Reported Crime Figures Melksham Community Area
1st July 2008 – 31st July 2010**

MELKSHAM	CRIME				DETECTIONS	
	AUG 2008 - JUL 2010				AUG 2008 - JUL 2010	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	315	248	-67	-21.3%	54.0%	52.0%
Dwelling Burglary	78	89	11	14.1%	6.4%	51.7%
Criminal Damage	339	261	-78	-23.0%	18.6%	22.6%
Non Dwelling Burglary	118	96	-22	-18.6%	5.1%	11.5%
Theft from Motor Vehicle	109	88	-21	-19.3%	18.3%	4.5%
Theft of Motor Vehicle	38	26	-12	-31.6%	36.8%	3.8%
Total Crime	1441	1232	-209	-14.5%	27.9%	30.9%

County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 1st (out of 15) for our overall crime and 5th (out of 15) for our overall detection levels

**Table 2 – Reported Anti-Social Behaviour Figures
1st July 2009 – 30th June 2010**

JULY-SEPT 2009	OCT-DEC 2009	JAN- MAR 2010	APR-JUNE 2010 (2009)	MONTHLY AVE (09/10)
321	259	238	308 (367)	281.5

David W Cullop

David W Cullop
Sector Inspector

27/09/10

NHS Update – October 2010

Transforming Community Services (TCS)

The revised NHS Operating Framework for 2010/11, released by the Health Secretary Andrew Lansley in June 2010, makes it clear that all Primary Care Trusts in England must make it a priority to separate themselves completely from providing actual services and that a complete split has to be achieved by April 2011.

This means that NHS Wiltshire must organise a transfer of community services provided by Wiltshire Community Health Services (WCHS) to other organisations, such as hospital Trusts, other NHS providers (such as GPs) or to Wiltshire Council, with the capability of securing on-going employment for front-line staff on NHS pay and conditions.

NHS Wiltshire is currently in discussions with each of the potential bidders who will submit their proposals by 15 October. The proposal will be short listed by the 28 October with bidders being invited for interview. The Board and Commissioning Committee will make a decision about the preferred provider by 9 November, this will ensure that WCHS staff can be notified formally about their new employer by January 2011 and will allow for a smooth transfer by 1 April 2011 to fulfill government requirements.

Wiltshire performs well in cancer stats

More people than ever are surviving longer than a year after being diagnosed with cancer, and Wiltshire patients fare better than the national average, figures just released from the Office of National Statistics (ONS) show. In England, the number of people surviving for at least a year after diagnosis increased during the period between 1996 and 2006 from 61.8% to 65%. In Wiltshire the one-year survival rate went up from 64% in 1996 to 65.8% ten years later.

NHS Wiltshire's blueprint for improving cancer survival is its Wiltshire Cancer Reform Strategy, approved by the Board in October 2008. One of the key aspects of the strategy is encouraging and supporting people to make lifestyle changes (stopping smoking, sensible drinking and keeping an eye on your weight) that can help prevent many forms of cancer. Cervical, breast and bowel cancer screening offer a better opportunity for early diagnosis and successful treatment.

In 2008, the year when the strategy was introduced, NHS Wiltshire invested an extra £1.1million on early detection and screening services, bringing its total cancer spend to £6.7million for the year. The Cancer Survival Index for Primary Care Trusts covers all cancers, and has been designed to monitor the effectiveness of cancer services in PCT areas. It is adjusted for differences

Agenda Item No.5d

between PCTs in the profile of their resident cancer patients by age, sex and type of cancer.

Chippenham celebrates new NHS dental practice

A new dental practice in Chippenham offering NHS treatment to around 12,000 patients opened officially on 24 September 2010. Guest of honour Duncan Hames, MP for Chippenham 'cut the ribbon' at the Hathaway Dental Practice. He was joined children from nearby New Road Nursery, who last year won the prestigious Gold Award from NHS Wiltshire's Happy Little Teeth programme. Happy Little Teeth works with children aged 0-5, their families and carers, to promote healthy teeth and stop children being scared of the dentist's chair.

The Hathaway Practice, which started seeing patients in spring 2010, is the flagship of a three-year, £3million+ investment in NHS dentistry in Wiltshire. Run by established dental providers Dr Michael Frain Ltd., the practice has state-of-the-art accommodation for 5 dentists, 2 hygienists and an oral health promoter. It currently has 5,500 NHS patients on its books, with capacity for at least another 6,500 over the coming two years.

Overnight stays for partners to continue at PAW

A pilot scheme offering partners an overnight stay after the birth of their baby at the Princess Anne Wing (PAW) of the Royal United hospital in Bath has been so successful that Wiltshire Maternity Services have decided to run it indefinitely.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

Report for Melksham Area Board - October 2010

Fires

WFRS attended 6 accidental fires during the months of July and August 2010 including a kitchen fire where plastic items were left on the hotplate, a shed, the hallway of a house because a dog chewed through some wiring, hedgerow and fencing, and 2 refuse bins.

We were also called to 6 deliberate fires over the same period involving refuse fires, a farm building, hay bales and a fence. WFRS continues to liaise with other agencies to reduce deliberate fire setting.

Injuries

No injuries through any fire related incidents have occurred during July and August 2010.

RTC'S

We have attended 2 Road Traffic Collisions within the Boards area. One of these occurred at Bollands hill. One injury was reported.

Co-Responder Calls

WFRS have responded to 57 co-responder calls over this period.

Community Safety

Wiltshire Fire & Rescue Service is reminding people about the importance of getting chimneys swept after already being called to a chimney fire in August. The recent chilly weather at night has led to many homes having fires lit much earlier in the year than normal - which can be dangerous if the chimney has not been swept since the fire was last used.

The Service's advice is to ensure that chimneys for wood burning fires are swept every three months when in use. If you burn bituminous coal, the chimney should be cleaned at least twice a year, and at least once a year when burning smokeless coal. An annual clean is sufficient for oil and gas fires. Other tips include:

- Have the chimney properly swept – using a vacuum cleaner alone is not sufficient.
- Make sure your fire receives enough air to allow the fuel to burn properly.
- Only burn suitable fuels.
- Do not overload the grate or appliance.
- Maintain your appliance in accordance with the manufacturer's instructions.
- Use a fire or spark guard to prevent accidental fires.
- Inspect your chimney breast, particularly in the roof space. Make sure that it is sound and that the sparks or fumes cannot escape through cracks or broken bricks.
- Make sure you are not at risk from carbon monoxide poisoning by having appliances installed and serviced by competent engineers. Fit a carbon monoxide detector and never block air bricks, vents or flues.
- Extinguish the fire before going to bed or leaving the house.

A wide range of fire safety advice can be found on the Wiltshire Fire & Rescue Service website - www.wiltsfire.gov.uk



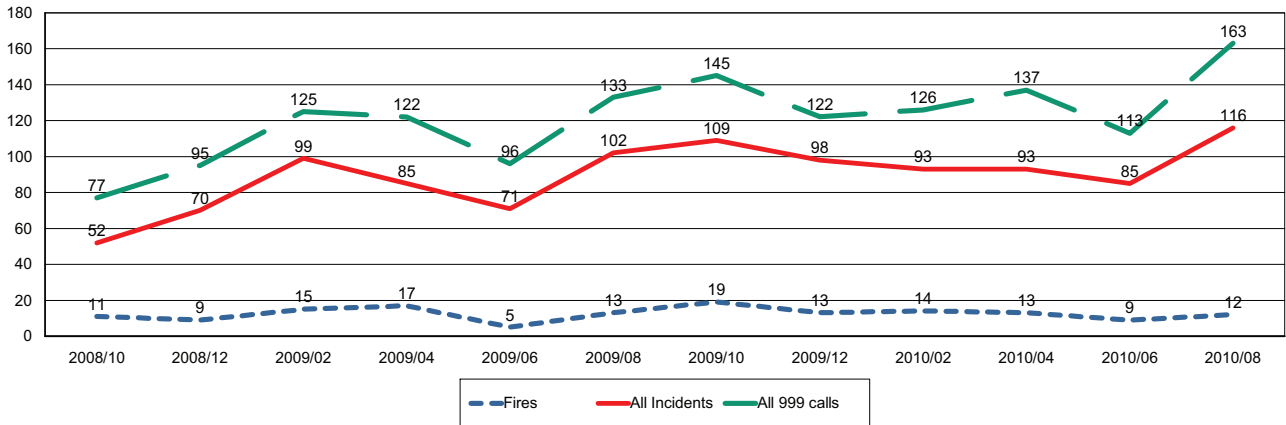
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

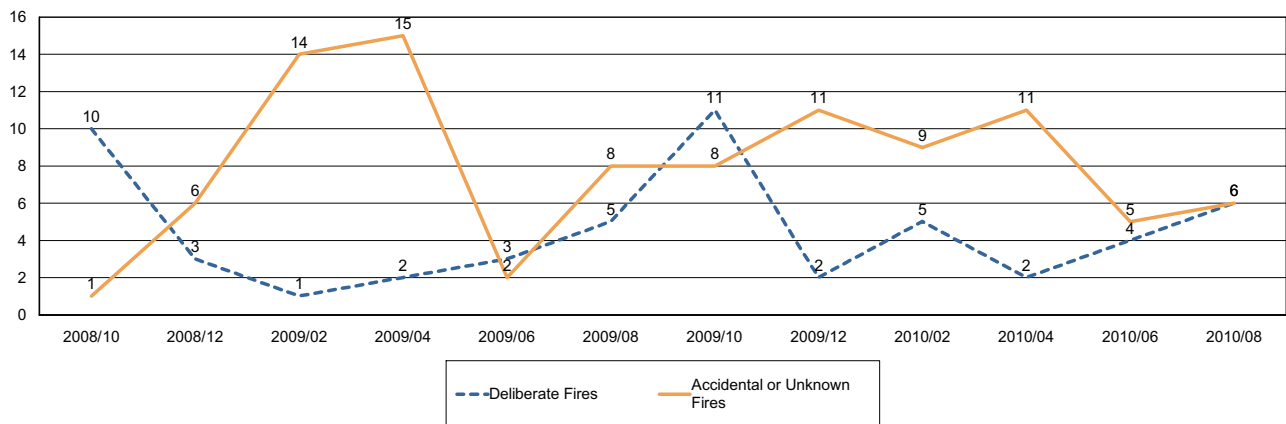
Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including August 2010. It has been prepared by the Group Manager for the Board's area.

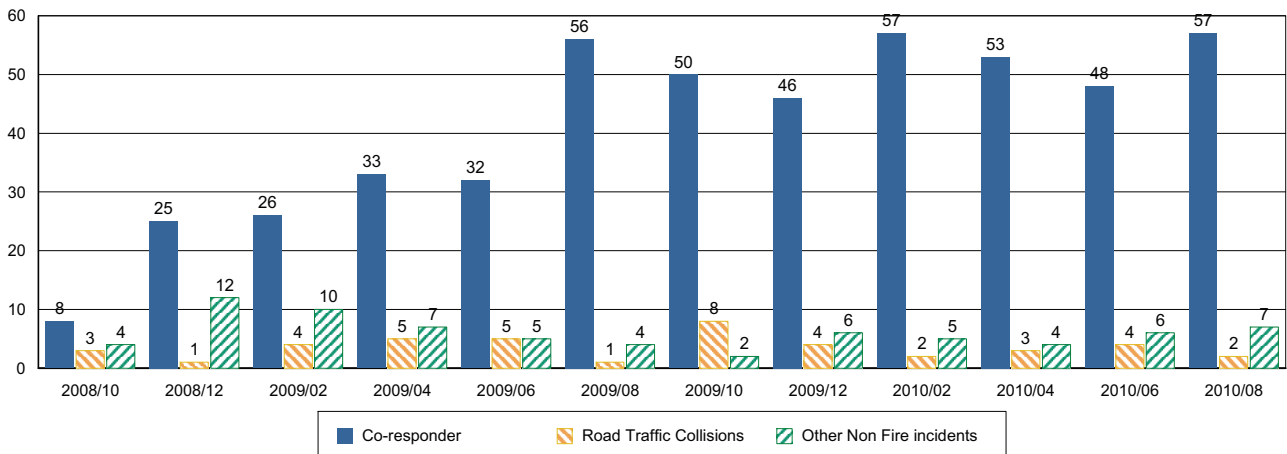
Incidents and Calls



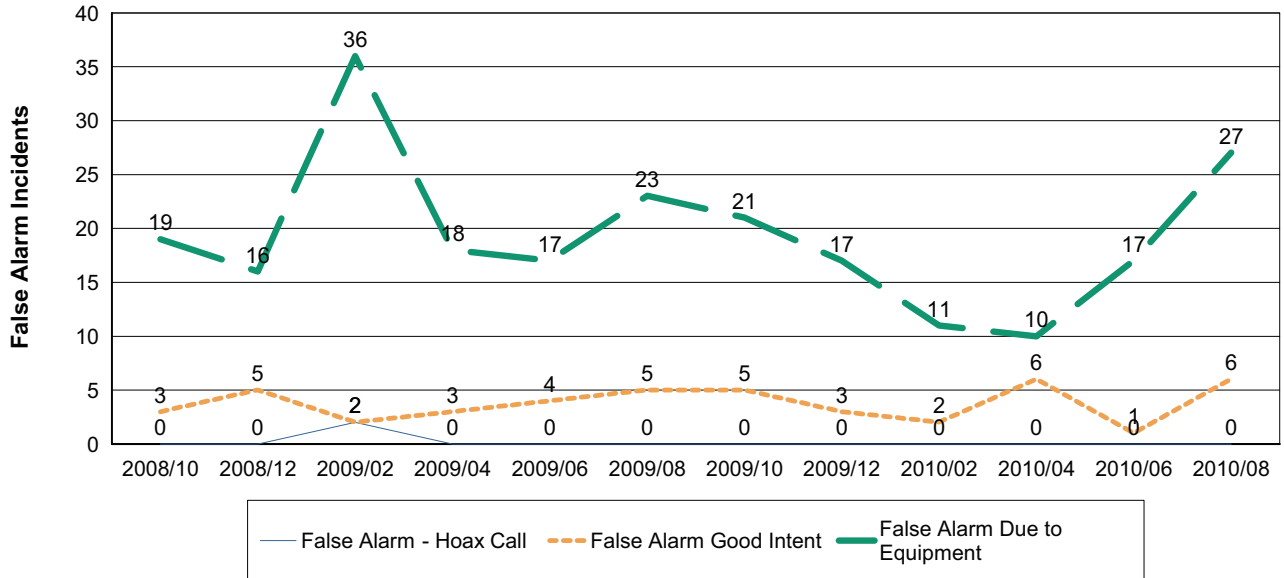
Fires by Cause



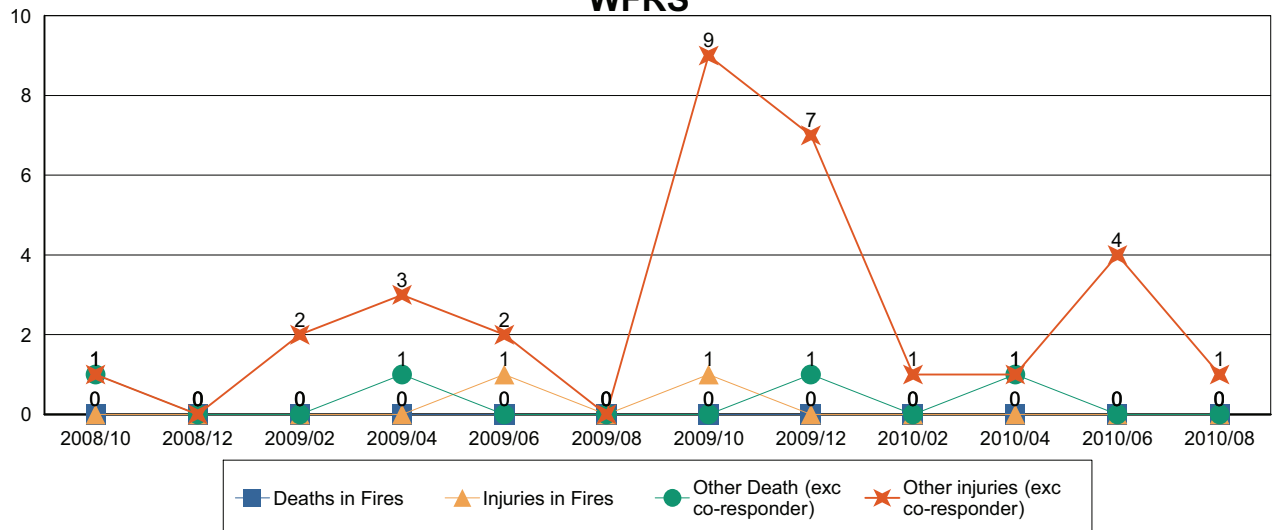
Non-Fire incidents attended by WFRS



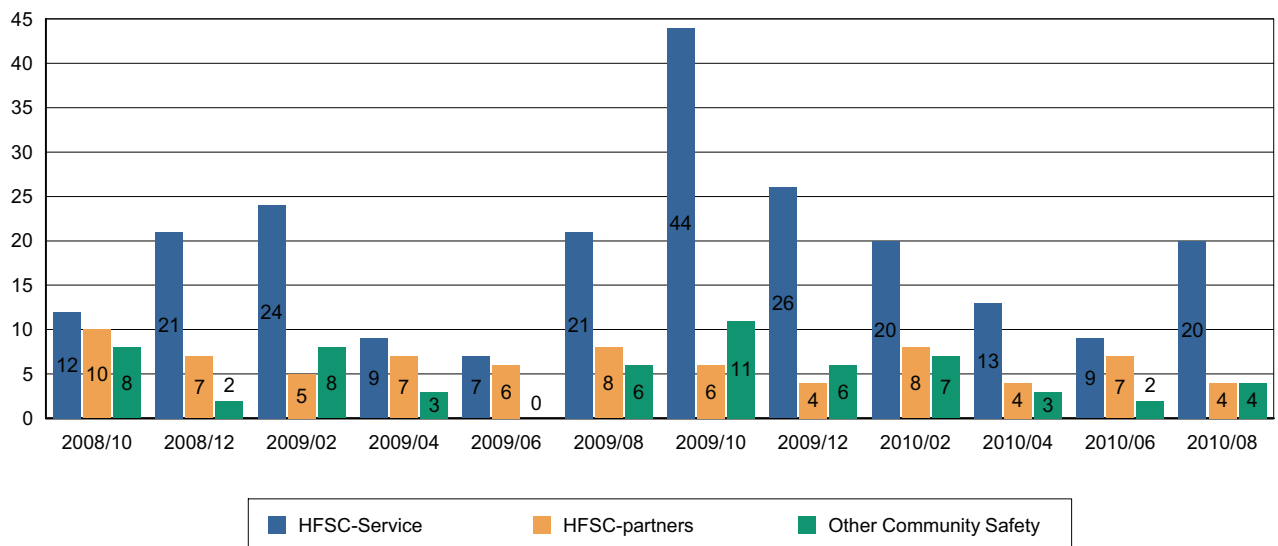
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Parking Problems in the Manor School area, Melksham

Residents in the area surrounding the Manor School in Melksham raised concerns about people parking in the surrounding streets in early 2010. The main complaints were about shoppers, parents and people working in the town centre using the streets for parking. This prompted the local Wiltshire Councillor, Steve Petty, to undertake a survey of residents' views in the following streets: Ruskin Avenue, Thackeray Crescent, Byron close, Milton Avenue with parts of Pembroke Road and Lambourne Crescent. 46 surveys were returned. See appendix for full comments from the survey.

Responses to the questionnaire:

- 91% feel there is a parking problem in the area.
- 73% feel the problem is caused by the proximity of the school and dropping off students.
- 85% feel the problem is caused by The Town Centre and parking by workers or shoppers.
- 41% feel the problem is caused by the residents.
- 50% would like to have more parking restrictions such as yellow lines.
- 88% support creating residents parking zones.
- 88% feel they shouldn't have to pay for a parking permit if zones were introduced.
- 50% would attend a meeting if organised.

Recommendation:

Having listened to the views of the residents in the area surrounding the Manor School, the Melksham area board recommends to the Cabinet of Wiltshire Council that this area is prioritised for a residents parking scheme.

Appendix A: Full comments received from residents' survey

Not addressed

- If the parking bays were made as suggested years ago there would be less of a problem with parking. Our children always get told off by residents when they play on the grass anyway.
- Allocated parking for residents. Designated bays to enable maximum use of space.
- I am no longer a driver. Nearby garages due to demolition. Where are cars going?
- Ruskin Avenue is the main problem.
- Parking should be for residents only in this area.
- Other people from the other side of town come and park when they please and visit people in the flats and go home with drugs in their pockets.
- It's the people who go to work in the town that causes the problem, I see them park around Thackeray Crescent then walk into town every morning. I don't know what to suggest to stop this. The residents have their own parking places.
- Perhaps a limit on time. Traffic warden walking around as quite a few cars park here with no valid tax. Yellow line on the corners of Ruskin Avenue as vision is blocked when leaving Thackeray. Yellow lines on the hill.

Thackeray Crescent

- There are also problems driving along Ruskin Avenue due to parked cars in School hours & narrow roads.
- Housing society advised several residents that deal was being made with highways to widen road and give us the bays. Road was widened but no sign of residents parking only. I previously raised the parking issue with a councillor many years ago & was promised a response to this but never heard anything back. I also asked verification over claims that a councillor had advised people to park free in residential streets but again no response.
- Parking restricts access to emergency vehicles at times too.
- Reference paying for parking permits – if there is no alternative to this then we feel it should only be a small fee as we already pay full council tax (rates) and have bought our house. We feel that we should have ownership of the parking spaces centrally in Thackeray Crescent. It is very strange that we don't as there are exactly 16 spaces for 16 houses & this should be in my deeds.
- At least making the 16 parking bays into residents and tenants parking only thank you. Parking along Ruskin Avenue (The Manor School) restrict parking time so no all-day parking.
- Yes if the council will arrange drop kerbs for my property I will do my drive. This will solve the problem of me coming home and finding I cannot park either outside my property or in a parking bay.
- We don't want to loose the green area with the trees.

Ruskin Avenue

- Am disabled & parking outside of front door. Queens Street has a disabled bay. I have severe heart problems & G.O.P.D & it is a long way to walk 3 bungalows away.
- To have a car park inside the school gates instead of parking close to the school. Perhaps a school bus. There seems to be a lot of parents picking and dropping off their children. IT IS VERY BUSY!! And blocks up the road.
- Residents of Union Street park here.

Milton Avenue

- As we have double yellow lines outside my home and this has made no difference whatsoever and have come home to find on, 2 separate occasions, cars parked on my drive that belong to parents at the school. We feel that something must be done BUT Not at the cost of my own family. This is a residential area which means families. NOT A FREE FOR ALL for the rude people who think it is their right to park here as they pay road tax.
- There is an area of grass that could be put down to parking like they have done in Sangster Avenue.
- Drop Kerbs to be done by the council as they do on newer properties being built at a cost to the council not as a cost to the residents.
- We had to pay privately to have the front garden turned into parking for 3 cars. My daughter is a disabled driver & in a wheelchair. It was the only way to ensure we could all park when we came home from work. Maybe people should be given drives & not have to pay as all new houses have free parking.
- Create where possible parking by side of dwellings and where it is not possible use grass frontages for residential parking.v Put yellow lines on corners of the street or near junctions.
- Parking outside Manor School is terrible despite yellow lines. Cars are still parked on them. Police present for a few days and then nothing.

Lambourne Crescent

- Answer might well be different if I lived where my mother is in Thackeray Crescent. We get a little overflow parking from the school. Our biggest problem is remembering not to go past the school at the wrong time. Policies that try to reduce car use by not making provision for staff to park on site are ridiculously unrealistic. We want the best teachers and assistants, not just people who live close enough to walk. The suggestion of a special rate for staff in the Lowbourne Car Park should have been considered more favourably.
- More yellow lines will encourage parking around Lambourne Crescent instead of just the middle road.
- Limit number of vehicles per household. Stop commercial vehicles le minibuses/vans using Lambourne Crescent especially Leszan minibuses – if his yard isn't big enough to store his minibuses then revoke his licence.

Pembroke Road

- Problem is caused at school time.
- During school time parking on the Ruskin Avenue area causes big problems for emergency vehicles and as this area has a lot of elderly people this could/ does cause delays in help arriving. Ruskin Avenue is very narrow and cars park all day on the left hand side.

Byron Close

- Restrict access through Stratton's Walk. Shoppers and workers would be less likely to park here? Permit systems are effective if managed well, however this would be another revenue generator for the council. Free permit on application is the only solution.
- Introduce wheel clamping for non residents parking or free permits for residents & pay & display at a high price for anyone else.

Leisure facilities

Our plans to invest and improve

£117 million investment in leisure
over the next 25 years...

Help us
provide first
class leisure
facilities

We need
your
views



Please return the questionnaire
by Friday 29 October 2010.

Wiltshire Council
Where everybody matters

Message from Jane Scott, Leader of Wiltshire Council

Involvement in sport and leisure activities is usually a matter of personal preference, however many people may be discouraged because of the standards of the facilities available and the activities they offer.

In Wiltshire we are working hard to promote health and well being and our aim is to be the healthiest county in the UK by 2014. Leisure facilities play an important part in achieving our aim.

Our current indoor facilities are not up to the standard we would like for our residents – some are old and in need of repair, some are not big enough and some are in the wrong place.

It is not an option to do nothing as we cannot afford to continue to run 23 facilities and invest in new ones that we need. We want to work with local communities and look at creative ways to retain some of the smaller facilities.

Our plan is to invest £117 million in leisure facilities over the next 25 years. A recent review highlighted what needs to be done. Following the review we have developed some proposals, which are explained in this leaflet.

Our aim is to deliver something for every community in the county. We want you to see our plans and know the decisions and actions that we are proposing. Your views will assist us in taking key decisions on future facilities.

Please take the time to read this leaflet and let us know your views by completing a questionnaire.

Thank you



Jane Scott, Leader



What's being proposed?

We have carried out a review of our leisure facilities across Wiltshire.

We want everyone to be able to access high quality facilities and a range of activities that are considered to be good value for money.

There is a mixture of facilities across the county. These include privately owned, council-operated, community run and some that are jointly used by local schools.

Currently, we have 23 facilities and we would need to spend £93 million just to maintain them over the next 25 years. This would not include any improvements, refurbishments or building any new facilities. In the present financial climate and in light of the review, this is neither affordable nor sustainable.

The review looked at leisure provision for the next 25 years and focused on a programme of replacement, refurbishment and devolvement of some leisure facilities.

The proposed plan starts in 2011 and should be complete by 2025.

The proposal includes an investment of £117 million into new facilities and refurbishments and improvements to some existing facilities.



New facilities are planned in Melksham, Trowbridge and Warminster, Amesbury/Durrington. Improvement and refurbishment is proposed for Devizes, The Olympiad in Chippenham, The Activity Zone in Malmesbury, Marlborough, Five Rivers at Salisbury and Tidworth.

The review also looks at the possibility of devolving some centres to community groups or trusts with support from the council over a period of time.

We recognise that, over the next 25 years, this will mean a lot of conversations and work with local communities. Our aim is to help local people to retain their facilities and to manage and run them successfully in the future.

We want to talk to users of the existing facilities alongside local people and communities and invite their views and comments on these proposals.

We would appreciate you taking the time to fill in the questionnaire to give us your views.





What do we want to achieve?

We will:

- Invest £117 million to provide high quality facilities across Wiltshire
- Promote and encourage everyone to take part in regular exercise
- Make sure that prices are set at a level where people can make positive choices about leisure activities
- Provide facilities where they will be needed over the next 25 years, as our demographic profile changes
- Adapt to changes in the demand and customer need for leisure services
- Provide a vibrant and safe environment for everyone to take part in a wide range of activities
- Work with local organisations and other public services to deliver projects that get... more people, more active, more often
- Provide good value for money, but continually look for ways to reduce the costs of running these facilities to our local council tax payers

A review of leisure

A review of the condition and usage of our indoor leisure facilities across the county has taken place. We have also had support from Sport England so that we can accurately predict how people's leisure needs will change over the coming years.

We will be publishing our Leisure Facilities Strategy based on these findings, so your feedback from this review will be very useful.

The proposals we are making are the result of specialised and detailed research and we are committed to providing a network of facilities across the county.

Our proposals for the future

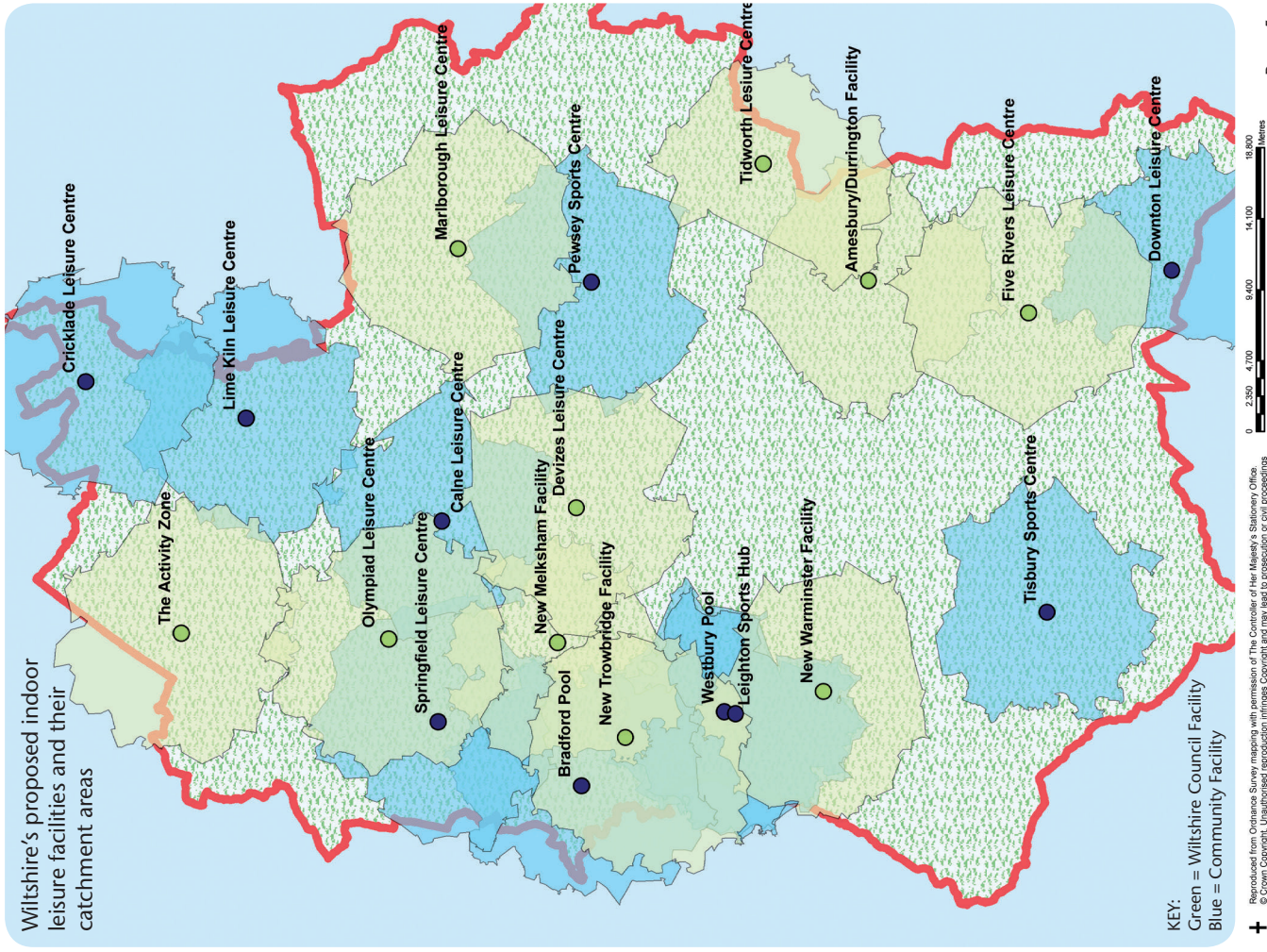
We are keen to find out what you think about the activities that we offer and the standard of service we should offer across Wiltshire.

We would also like to know what stops you from taking part in activities, whether it's travel or other access problems.



Have a look at the map on the next page to see where the facilities are located.

Proposed indoor leisure facilities



Replacement, refurbishment and devolvement programme

New and improved facilities:

A small number of large multi-purpose facilities, either new build or refurbished, in the main towns.

Improved facilities:

A larger number of medium sized multi-purpose facilities in towns spread across the county.

Community facilities:

Small local facilities offering a variety of activities that can be managed by local communities.

There are lots of ways for you to have your say - have a look at the back page.



New and improved facilities

Melksham (to replace Christie Miller and Blue Pool)

- Replacement facility to include:**
- pools - 4 lane 25m pool and learner pool
 - sports hall
 - fitness suite
 - multi-activity rooms

Trowbridge (to replace Castle Place and Trowbridge Sports Centre)

- Replacement facility to include:**
- pools - 8 lane 25m pool, learner pool with diving facilities, leisure pool with flume
 - large sports hall
 - fitness suite
 - multi-activity rooms
 - squash
 - climbing wall

Warminster (to replace Warminster Sports Centre)

- Replacement facility to include:**
- pools - 4 lane 25m pool and learner pool
 - sports hall
 - fitness suite
 - multi-activity rooms

Amesbury/Durrington

- Refurbishment to include:**
- pools - 4 lane 25m pool and learner pool
 - sports hall
 - fitness suite
 - multi-activity rooms



Improved facilities

Devizes - Devizes Leisure Centre

Refurbishment to include:

- new learner pool
- scheduled redecoration
- scheduled replacement of plant and machinery

Chippingham - The Olympiad Leisure Centre

Refurbishment to include:

- scheduled redecoration
- scheduled replacement of plant and machinery

Malmesbury - The Activity Zone

Refurbishment to include:

- enhancement to fitness suite
- scheduled redecoration
- scheduled replacement of plant and machinery

Marlborough -

Marlborough Leisure Centre

Refurbishment to include:

- scheduled redecoration
- scheduled replacement of plant and machinery

Salisbury - Five Rivers Leisure Centre

Refurbishment to include:

- extension to the fitness suite
- indoor climbing walls
- indoor tennis dome
- scheduled redecoration
- scheduled replacement of plant and machinery

Tidworth - Tidworth Leisure Centre

Refurbishment to include:

- scheduled redecoration
- scheduled replacement of plant and machinery

Community facilities

Bradford on Avon - Bradford Pool

Refurbishment works leading up to the devolvement of the facility

Calne - Calne Leisure Centre

Refurbishment works leading up to the devolvement of the facility to be agreed with the present operators

Corsham - Springfield Leisure Centre

Refurbishment works leading up to the devolvement of the facility

Cricklade - Cricklade Leisure Centre

Refurbishment works leading up to the devolvement of the facility to be agreed with the present operators

Downton - Downton Sports Centre

Refurbishment works leading up to the devolvement of the facility to be agreed with the present operators

Pewsey - Pewsey Sports Centre

Refurbishment works leading up to the devolvement of the facility

Tisbury - Tisbury Sports Centre and pool

Refurbishment works leading up to the devolvement of the facility

Westbury - Leighton Sports Hub

Refurbishment and improvements to include:

- 6 rink indoor bowls facility
- café and catering facilities
- refurbishment works leading up to the devolvement of the facility

Westbury - Westbury Pool

Refurbishment works leading up to the devolvement of the facility

Wootton Bassett -

Lime Kiln Leisure Centre

Refurbishment works leading up to the devolvement of the facility

How do I have my say?

The leaflet and questionnaire are widely available at leisure centres, libraries and council offices.

You can complete and return the questionnaire to the freepost address, by folding it as suggested to make an envelope format, or you can return it to any of the locations mentioned above.

If you would like to make additional comments in writing, please send them to:

The Director of Neighbourhood and Planning
Wiltshire Council
County Hall
Trowbridge BA14 8JN
mark your letter 'leisure consultation'.

You can complete the survey online, at:

www.wiltshire.gov.uk/leisure
or email comments to:
leisureconsultation@wiltshire.gov.uk

Why not go along to to your local area board meeting and have your say?

During August, September and October, we will be talking about these proposals at every area board across the county.

To find out when and where your local one is held, visit www.wiltshire.gov.uk/areaboards
or telephone **0300 456 0100**

We will also be running road shows throughout September and October, so come along and have your say. To find out when and where your nearest one takes place, visit www.wiltshire.gov.uk/leisure

**Please return all comments by
Friday 29 October 2010**

18.551 GB10



more people | more active | more often

Wiltshire Council
Where everybody matters

Report to	Melksham Area Board
Date of Meeting	28th July 2010
Title of Report	Community Area Grants

Agenda Item No.8a

Purpose of Report

To ask Councillors to consider 8 applications seeking 2010/2011 Community Area Grant Funding:

1. **Poulshot Village Trust** have applied for a grant of **£1489** towards a programme of planting large native species trees in the surrounding hedgerows. The recommendation is to award the funding.
2. **Wiltshire Guild of Spinners** have applied for a grant of **£1000** for the replacement of old wooden gates with metal security gates. The recommendation is to award the funding.
3. **St Mary's School Building management committee, Steeple Ashton** have applied for **£1370** towards improving the access to the site. The recommendation is to award the funding.
4. **Shaw and Whitley preschool** have applied for **£4000** towards the creation of an outside classroom/play area. This grant application was deferred at the area board on 3 February 2010. Planning permission has now been obtained. The recommendation is to award the funding.
5. **Melksham town cricket club** have applied for **£724** for youth equipment. The recommendation is to award the funding.
6. **Steeple Ashton village hall management committee** have applied for **£987** to relay the existing front path that is loose. The recommendation is to award the funding.
7. **Melksham community safety group** have applied for **£1000** to provide free Touch2ID cards to 350 18-25 year olds in the Melksham area. The recommendation is to award the funding.
8. **Melksham Without PC** have applied for **£3050** towards providing new allotments at Berryfield. The recommendation is to award the funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every other Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2010/2011 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £1,783. This leaves a total budget of £51,545 for the 2010/2011 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Melksham Community Strategy• Grant applications
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 2 more rounds of funding during 2010/11. The first is contained in this report the remaining will take place on 2nd February 2011. Although any grants that are time dependant can be brought to the area board meeting on Dec 1st.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£26,475**

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Poulshot Village Trust	Programme of planting large native species trees in the hedgerows	£1489

- 8.1.1. The recommendation is to award the funding.
- 8.1.2. Application meets grant criteria 2010/11
- 8.1.3. This application does not demonstrate a link to the Melksham community plan.
- 8.1.4. This application meets locally agreed priorities in the Poulshot conservation area statement.
- 8.1.5. The applicant is a non-profit community organisation.
- 8.1.6. This project is a programme of planting large native species trees, such as Oak, Ash and Large-leaved Lime trees in the hedgerows, especially those that border lanes and byways and some roadsides within the parish boundary.
- 8.1.7. No equality and inclusion issues will be addressed by the project
- 8.1.8. If the area board does not grant funding fewer trees would be planted in the early phases. The shortfall would be made up by extending planting into future years..

Ref	Applicant	Project proposal	Funding requested
8.2.	Wiltshire Guild of Spinners	Replacement of old wooden gates with metal security gates.	£1000

- 8.2.1. Recommendation is to award the funding.
- 8.2.2. Application meets grant criteria 2010/11
- 8.2.3. This application does not demonstrate a link to the Melksham community plan.
- 8.2.4. Locally agreed priorities: relieving pressure on the on-road parking outside the community shop and encouraging access and use of this important facility.
- 8.2.5. The applicant is a not for profit organisation.
- 8.2.6. This project is part of a large project to improve the St Mary's School building. The

remaining work is to provide greater access and security to the premises, including the village community shop, by replacing the existing wooden gates which are in very poor condition. This will support the work being undertaken by the trustees in removing the barriers and allow access to the playground area for cars at the facility and relieve on-road congestion.

8.2.7. No equality and inclusion issues are addressed by this project.

8.2.8. If the area board does not grant funding the group would attempt to erect security gates with their own labour but feel that it is very important to preserve this building and the portacabins so that they do not fall into disrepair. The playground area could easily prove to be very vulnerable to casual parking and also anti-social activity. The security of the shop and the studios will be enhanced.

Ref	Applicant	Project proposal	Funding requested
8.3.	St Mary's School Building management committee	Towards improving access to the site.	£1370

8.3.1. Recommendation is to award the funding.

8.3.2. Application meets grant criteria 2010/11

8.3.3. The application does not demonstrate a link to the Community Plan.

8.3.4. Locally agreed priorities: relieving pressure on the on-road parking outside the community shop and encouraging access and use of this important facility.

8.3.5. The applicant is a not for profit organisation.

8.3.6. To improve access to comply with planning permission for the provision of car park facilities which involves widening the existing gateway and converting railings to double bifold gates; lowering existing entrance and manhole and adjusting slabs and setts on pavement.

8.3.7. Equality and inclusion issues: improved access for elderly and disabled.

8.3.8. If the area board does not grant funding then the group would need to raise funds from the community.

Ref	Applicant	Project proposal	Funding requested
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8.4.	Shaw and Whitney preschool	The creation of an outside classroom/play area	£4000
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- 8.4.1. This grant application was deferred at the area board on 3 February 2010. Planning permission has now been obtained. The recommendation is to award the funding.
- 8.4.2. Application meets grant criteria 2010/11
- 8.4.3. The application demonstrates a link to the Community Plan in terms of fulfilling young children's potential.
- 8.4.4. No locally agreed priorities identified.
- 8.4.5. The applicant is a not for profit organisation.
- 8.4.6. The overall project is to create an outside classroom/ playarea and wildlife conservation area. This would allow the young children that use the play school to play outside in a safe environment. It would also help the group meet OFSTED requirements.
- 8.4.7. No equality and inclusion issue will be addressed by this project
- 8.4.8. If the area board does not grant funding the project will not go ahead until alternative funding is found.

Ref	Applicant	Project proposal	Funding requested
8.5.	Melksham town cricket club	Purchase of youth equipment.	£724

- 8.5.1. The recommendation is to award the funding.
- 8.5.2. Application meets grant criteria 2010/11
- 8.5.3. The application demonstrates a link to the Community Plan in terms of providing the youth with sports facilities that are "free to learn".
- 8.5.4. Locally agreed priorities – the club ran after school sessions to help the young get involved, get fit, get active and have somewhere safe to socialise and enjoy themselves.
- 8.5.5. The applicant is a not for profit organisation.

- 8.5.6. This project is to purchase youth equipment. The club currently provide free sessions for the youth which is funded by the adult Wilts league teams. The sessions are available to all ages and both genders. If they improve the services they hope to increase the numbers taking part.
- 8.5.7. Equality and inclusion issues: The youth session is open to all ages, gender and disability. The sessions are free and accessible to all.
- 8.5.8. If the area board does not grant funding then the club would have to continue to raise money until they are able to eventually put it in place and hopefully in the meantime the youth players will continue to come and use the club. This would delay the club's growth plans and deny the youth of Melksham to develop cricket skills.

Ref	Applicant	Project proposal	Funding requested
8.6.	Steeple Ashton village hall management committee	Relaying the existing front path.	£987

- 8.6.1. The recommendation is to award the funding.
- 8.6.2. Application meets grant criteria 2010/11
- 8.6.3. The application demonstrates a link to the Community Plan in terms of providing equal access to community facilities.
- 8.6.4. Locally agreed priorities – people with wheelchairs and those with walking difficulties complained that the path was hard to use and dangerous.
- 8.6.5. The applicant is a not for profit organisation.
- 8.6.6. This project is to improve access for elderly and disabled people by relaying the existing front path that is loose.
- 8.6.7. Equality and inclusion issues: improved access for elderly/disabled.
- 8.6.8. If the area board does not grant funding then the organisation would have to use their own resources. However they are saving up to replace the roof in 1 to 2 years time.

Ref	Applicant	Project proposal	Funding requested
8.7.	Melksham community safety group	Provision of free Touch2ID cards to 350 18-25 years old in the Melksham area.	£1000

8.7.1. The recommendation is to award the funding.

8.7.2. Application meets grant criteria 2010/11

8.7.3. The application demonstrates a link to the Community Plan in terms of improving community safety by reducing underage drinking.

8.7.4. Locally agreed priorities – alcohol related anti social behaviour has been highlighted as a policing priority. This is issue 1225 on the issues tracker.

8.7.5. The applicant is a not for profit organisation, a subgroup of Melksham Community Area Partnership.

8.7.6. This project is to promote the use of Touch2ID in Melksham after the successful takeup in Trowbridge. Touch2id is a new way to prove age for 18-25 year olds that uses a single fingerprint sensor (biometric reader) instead of your picture to prove you are 18 or over. The free card or mobile sticker can be used across pubs, clubs and shops in town when you are buying age restricted items such as cigarettes and alcohol. Its quick and easy to use and it means no-one has to scrutinize your picture, know who you are or where you live. The Touch2id cards and stickers use 'contactless' technology as used in some of the latest credit cards or London's Oystercard for Tube travel. This enables data on smartcards to be securely read 'over-the-air' using RFID. This 'contactless' technology will also be found in the next generation of smart phones equipped with Near Field Communications (NFC) to enable mobile commerce (m-commerce). The promotion of this scheme will help the police and local businesses to ensure that people underage are not served restricted goods and hopefully reduce alcohol related anti social behaviour.

8.7.7. Equality and inclusion issues: none

8.7.8. If the area board does not grant funding then people would have to buy their own cards themselves (RRP £5) and the scheme would take longer to get established in Melksham.

Ref	Applicant	Project proposal	Funding requested
8.8.	Melksham Without PC	Provision of facilities to provide new allotments at Berryfield.	£3050

- 8.8.1. The recommendation is to award the funding.
- 8.8.2. Application meets grant criteria 2010/11
- 8.8.3. The application demonstrates a link to the Community Plan in terms of providing economic benefit for residents as well as encourage healthy and active lifestyles.
- 8.8.4. Locally agreed priorities –the parish council has had a waiting list of over 30 people for over 2 years.
- 8.8.5. The applicant is a parish council.
- 8.8.6. This project is to provide 36 new allotment plots on land off Berryfield Lane, Melksham without. The funding would go towards facilities to make the land viable as allotments such as connection to the water mains, fencing, legal fees and a front gate and lock.
- 8.8.7. Equality and inclusion issues: none.
- 8.8.8. If the area board does not grant funding then the parish council say that they would not be able to provide new allotments.

Appendices:	Appendix 1 Grant application – Poulshot Village Trust Appendix 2 Grant application – Wiltshire Guild of Spinners Appendix 3 Grant application – St Mary’s School building management committee Appendix 4 Grant application – Shaw and Whitney pre school Appendix 5 Grant application – Melksham Town Cricket Club Appendix 6 Grant application – Steeple Ashton village hall Appendix 7 Grant application – Melksham community safety group Appendix 8 Grant application - Melksham without PC

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Abbi Gutierrez, Community Area Manager Tel: 01225 718443 E-mail: abbi.gutierrez@wiltshire.gov.uk
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Reference no

Agenda
Item No.8a.i

Log no

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Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Poulshot Village Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	A programme of planting large native species trees, such as Oak, Ash and Large-leaved Lime trees in the hedgerows, especially those that border lanes and bye-ways and some roadsides within the parish boundary.
Where will your project take place?	Within the Poulshot parish boundary.
When will your project take place?	From Nov 2010 to Nov 2011
How many people will benefit from your project?	Local & wider community & visitors
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	[No Community Plan available] POULSHOT CONSERVATION AREA STATEMENT August 2004 attached. "Proposals for tree and hedge planting to be encouraged..." Page 10

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The planting of more trees is a longstanding national and local priority

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The replacement of diseased elms has been a Parish Council and Village Trust priority since the 1970s. A plantation (1985) and woodland (2003) have been created - now we are restoring the hedgerow trees. This will further improve our rural environment, increase biodiversity, and offset the village carbon footprint.

Any other information about your project.

RE: SECTION 4: Total Income YE 2010 includes final £500 Forestry Commission grant for future maintenance of the woodland (2003). Free Reserves Held: £3000 was a bequest - mostly allocated to continuing maintenance of earlier projects eg other plantations and the ponds, and unlikely to remain at their present level for long.

3 - Management

How many people are involved in the management of your group/organisation? 11

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

- reapply for further funds - find new sources of grant aid

If you were not awarded the full amount requested, what would be the impact on your project?

Fewer trees would be planted in the early phases. The shortfall would be made up by extending planting into future years.

How will you know whether your project has made a difference in the community?

It will be 10-20 years before the project makes a visible impact. Meantime, we will rely on informal comments and anecdotal evidence to assess the response of the village community.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

International Tree Foundation, Forestry Commission, Tree Council, Woodland Trust, Wessex Watermark

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: 04

Year: 2010

A - Total income:

£1085.48

B - Minus total expenditure:

£481.11

Surplus/deficit for year: (A minus B)

£604.37

Free reserves held:

£3225.88 also for other projects

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Saplings	£696	Own fundraising/reserves	C	£722
Stakes, guards	£580			£
Labour	£420	Parish/town council		£
Equipment hire	£300			£
Delivery charges	£120	Trusts/foundations	C	£767
s/t	£2,116			£
VAT @ 17.5% for the above	£372	In kind		£
s/t	£2,448			£
10% contingency	£250	Other		£
Ongoing maintenance	£240			£
	£			£
	£			£
	£			£
Total Project Expenditure	£2,978	Total Project Income		£1,489
Total project income B		£1,489		
Total project expenditure A		£2,978		
Project shortfall A – B		£1,489		
Award sought from Wiltshire Council Area Board		£1,489		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Hedgerow trees will be planted along rights of way which are freely accessible to all members of the public.

b) How does your project work to promote inclusion, participation and good community relations?

The work involves all members of the community, young and old

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 09/07/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	The Wiltshire Guild of Spinners, Weavers & Dyers / Steeple Ashton Textile Studios		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes

<p>What is your project?</p> <p>Important: This section is limited to 300 characters only (inclusive of spaces).</p>	<p>The overall project has involved the re-furbishment of the upper area of the "St Mary's School" building and the two portacabins and the creation of a workshop facility to expand the work, both educational and recreational, of the Guild. The work has been carried out with the complete co-operation of the Steeple Ashton community and will provide opportunities for all. The remaining work is to provide greater access and security to the premises, including the village community shop, by replacing the existing wooden gates which are in very poor condition. This will support the work being undertaken by the trustees in removing the barriers and allow access to the playground area for cars at the facility and relieve on-road congestion.</p>
<p>Where will your project take place?</p>	<p>St St Mary's school building (grade 11 listed) Steeple Ashton, Nr Trowbridge.</p>
<p>When will your project take place?</p>	<p>September/October 2010</p>
<p>How many people will benefit from your project?</p>	<p>The whole village community allowing clearer access to the community shop and avoid on-road congestion outside the shop entrance.</p>
<p>How does your project demonstrate a direct link to the community plan for your area?</p> <p>Please provide a reference/page no.</p>	<p>Relieving pressure on the on-road parking outside the community shop and encouraging access and use of this important facility.</p>
<p>What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.</p> <p>The shop is of great importance to the village and the school premises will be protected by securing the area and preventing the mis-use of the premises. The whole refurbishment has also secured the structure and preservation of this listed building.</p>	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Initially, we have signed a 5 year agreement but it is our aim to establish the Steeple Ashton Studios as a Centre of Excellence.

If you were not awarded the full amount requested, what would be the impact on your project?

We would attempt to erect security gates with our own labour but we feel that it is very important to preserve this building and the portacabins so that they do not fall into disrepair. The playground area could easily prove to be very vulnerable as casual parking and also anti-social activity. The security of the shop and the studios will be enhanced.

How will you know whether your project has made a difference in the community?

The recorded involvement of the community in accessing the facilities and the educational opportunities on offer. Hopefully, the community shop will also show improved turnover.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

To who have you applied for funding for this project (other than Wiltshire Council)?

We have not approached any other source for funding for the erection of security gates; we did receive a start up grant from Swindon & Wilts Community Foundation for the refurbishing project and a small grant from Community First towards providing a heating system for the portacabins.

Have you been successful?

Yes

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p>If yes, please state which ones.</p>	<p>No</p>	
<p>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</p>	<p>No</p>	
<p>4 - Information relating to your last annual accounts (if applicable)</p>		
<p>Year ending:</p>	<p>Month: November</p>	<p>Year: 2009</p>
<p>A - Total income:</p>	<p>£ 8,463.62</p>	
<p>B - Minus total expenditure:</p>	<p>£ 7,059.17</p>	
<p>Surplus/deficit for year: (A minus B)</p>	<p>£1,404.45</p>	
<p>Free reserves held:</p>	<p>£ 4,144.92</p>	

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Steel gates	£ 587.49	Own fundraising/reserves		£
Metal Posts	£ 121.00			£
Cement, paint & fittings estimated	£ 291.51	Parish/town council		£
				£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1000	Total Project Income		£

Total project income B	£ 0
Total project expenditure A	£ 1000
Project shortfall A – B	£ 1000
Award sought from Wiltshire Council Area Board	£ 1000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use X
- Latest inspected/audited accounts or annual report X
- Income and expenditure budget for current financial year X
- Project budget (if applicable) X
- Terms of reference/constitution/group rules X

Evidence of ownership/lease of buildings and/or land X

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Access to the community shop will be improved

b) How does your project work to promote inclusion, participation and good community relations?

The facilities of the studios will be open to all and providing car parking on the play ground will allow access for disabled users ; the studios have ramps and a disabled w.c.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

Under 25's Over 50's

Mostly or all men/boys Mostly or all women/girls

Specific minority ethnic groups (please state which groups)

Specific faith groups (please state which groups)

People/families on low income

Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal opportunities Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

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Name:	Date: 05/08/10
Position in organisation: Project Co-ordinator	

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Agenda
Item No.8a.iii

Log no

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Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	St Mary's School Building Management Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To improve access to comply with planning permission for the provision of car park facilities which involves widening the existing gateway and converting railings to double bifold gates; lowering existing entrance and manhole and adjusting slabs and setts on pavement.
Where will your project take place?	The grounds of St. Mary's School Building, High St., Steeple Ashton
When will your project take place?	As soon as possible; before end of Sept.2010
How many people will benefit from your project?	The local and wider community.
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The project supports the community plan by relieving parking on High St. outside the shop, thus enabling easy access to the shop and encouraging trade

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Local priority to keep the village community shop. The Guild must be encouraged to set up their workshop as it provides security for this and the Community Office, by fulfilling the 'education' role. It provides an opportunity to improve the education of adults and children in the locality.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

It is essential to provide facilities for a third tenant in the St. Mary's School Building in order that rents are sufficient to enable the community shop and the community office to be viable. Parking on High St. is a major problem in the village and we believe a significant factor in the loss of passing customers. The new tenants must have off street parking and the old playground provides the only solution to this problem. Planning consent has been granted for a car park and for the changes to the gateway. The present access is insufficient to meet road safety standards. The gateway needs to be widened and the ground needs to be lowered within the drive. We are satisfied that all safety angles have been dealt with including access for the elderly and disabled. The measure will not only alleviate highway parking but will also improve road safety for all drivers and cyclists.

Any other information about your project.

The project is in a conservation area and in the grounds of a listed building. The present street scene must be preserved, thus the existing iron railings are reused and extended to make the gates. The pavement is typical of those in Steeple Ashton, being large slabs and setts and despite being lowered must be relaid to match the surroundings. Thus, the project becomes expensive.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Provision of the gateway/improved drive is complete in itself. Rents from the tenants will finance maintenance.

If you were not awarded the full amount requested, what would be the impact on your project?

As can be seen from the bank accounts, our reserves are low and we have some capital expenses to meet by the end of the year. We have an old listed building to maintain and wish to keep reserves for unexpected eventualities. The management committee has agreed a low rent for the new tenants whilst they are establishing themselves. If the funding were not available, we would need to raise funds from the community, already involved in fund raising for other large village projects

How will you know whether your project has made a difference in the community?

Less congestion on High St. adjacent to the St. Mary's School Building, More casual shoppers at the community shop. Local people attending the Guild's workshops.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 04/10

Month: 04

Year: 2010

A - Total income:

£5152.79

B - Minus total expenditure:

£7036.76

Surplus/deficit for year: (A minus B)

£-1883.97

Free reserves held:

£3502.32

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Convert railings; lower tarmac	£1,720	Own fundraising/reserves		£
Pavement alterations	£1,650			£
	£	Parish/town council	C	£2,000
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£3,370	Total Project Income		£2,000
Total project income B		£2,000		
Total project expenditure A		£3,370		
Project shortfall A – B		£1,370		
Award sought from Wiltshire Council Area Board		£1,370		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				



Reference No

Agenda
Item No.8a.ivLog No
064

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Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group

Name of Organisation	Shaw & Whitley Pre School		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Without
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	Outside classroom/ play area and wildlife conservation area
Where will your project take place?	Shaw & Whitley Village Hall
When will your project take place?	ASAP
How many people will benefit from your project?	35/40 pre school children and others
How does your project demonstrate a direct link to the Community Plan for your area? Please provide a reference/page no.	Fulfilling young childrens potential Awareness of environmental impact Ensuring that vulnerable families and children access to appropriate support

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

Providing a resource for young children to fulfill their physical potentials (hand-eye co-ordination, bike skills, exercise). To encourage children to consider the environment in terms of recycling, reusing, planting, composting etc

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We have been aware that we are not fulfilling the OFSTED requirements by providing our children with an enclosed, safe area for the children to independently choose and use play equipment. The children are in a small hall where physical play is difficult to provide due to health and safety restraints. All the pre school children now and in the future will benefit from an outside area. The friendship club will have a ramp access to this area and all other users of the community hall will have a pleasant area to use which at present is unsightly, difficult to access and of no real use / potential (See play advisor letter)

Any other information about your project.

Our 'outside' classroom/ area will be used all year round because of the canopy we plan to erect. 'Messy' play activities can be undertaken also and the children will be able to participate in 'science' and 'gardening' activities and see their planting evolve and take care of their planting areas. The access to the outdoor classroom is vital to allow children to independently select their learning experiences outside

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black & Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Inhouse fundraising specific to outside area . Seek other grant possibilities

If you were not awarded the full amount requested, what would be the impact on your project?

Project would be delayed so more funding could be sought or project would be scaled down to remove direct access to outdoor classroom

How will you know whether your project has made a difference in the community?

Ongoing positive feedback from staff, parents and children. Children participating in outside physical activities. A positive OFSTED report showing we fullfill the outdoor curriculum requirements. Feedback from other hall users

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Heart FM & Southern Electric

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year Ending: 2009

Month: August

Year: 2009

A - Total Income:

£47,281.34

B - Minus Total Expenditure:

£43,090.09

Surplus/Deficit for year: (A minus B)

£4,201.25

Free Reserves held:

£8,200

5 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Installation of double doors	£1,350	Own Fundraising/Reserves		£
Staging area & steps/ramp	£600			£
Lean to canopy	£930	Parish/Town Council	P	£4,000
To supply & Build shed	£460			£
Skip hire	£175	Trusts/Foundations		£
construct patio	£2,310			£
To clear area under tree	£600	In Kind		£
Play equipment, plants, chipping and legal costs	£			£
Required by Melksham Without iron front fencing	£	Other		£
	£	Southern Electric	C	£1,000
	£1,000	SE grant match	C	£1,000
	£	Heart FM	C	£1,909
	£			£
TOTAL PROJECT EXPENDITURE	£11,895	TOTAL PROJECT INCOME		£7,909
Total Project Income B		£7,909		
Total Project Expenditure A		£11,895		
Project Shortfall A – B		£4,000		
Award sought from Wiltshire Council Area Board		£4,000		
BANK DETAILS				
Please give the name of the organisations' Bank Account e.g. Barclays				
Please give the title name of the organisations' Bank Account e.g. current				
6 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input checked="" type="checkbox"/> Income & expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

All users can use the area as there will be ramp access facilitating disabled and pushchair use. Children who may not have access to an outside play area. Will benefit as will children with special needs

b) How does your project work to promote inclusion, participation and good community relations?

All age groups/ hall users can use the outdoor area. This is already an established community resource which will be improved by this area/ resource. We have worked in partnership with the local community to ensure this meets their approval

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups) Friendship group

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal Opportunities Access Audit Environmental Impact
- Planning permission applied for (date) or granted (date) 09/08/2010
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: I

Date: 30/08/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Agenda
Item No.8a.vLog no
063**For office use**

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Melksham Town Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To purchase youth equipment. We currently provide free sessions for the youth which is currently funded by the adult Wilts league teams. Our sessions are available to all ages and both genders. If we improve the services we hope to grow in numbers taking part
Where will your project take place?	Melksham Town CC grounds in Melksham House. Ongoing activity through this cricket season
When will your project take place?	End of 2010 beginning of 2011
How many people will benefit from your project?	All club members 60+ members
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	To provide the youth and adults with sports facilities that are "free to learn". Address the shortfall in venues 8 and 9

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

We ran after school sessions to help the young get involved - get involved - get fit, get active and have somewhere safe to socialise and enjoy themselves

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We went to schools, did after school sessions and had between 30 - 50 children turn up. We have every Sunday turn up 20-30 children. We wish to continue to grow and to do that any future money raised will be spent on courses to train up volunteers with cricket coaching qualifications. All our youth team are volunteers and not paid.

Any other information about your project.

The lockers are required to keep any valuables safe whilst the training sessions or matches are going on

3 - Management

How many people are involved in the management of your group/organisation? 7

Of these, how many are:

Over 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	0 <input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	0 <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through easyfunding.com, fundraising events, ie race nights and cricket match fees

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to continue to raise money until we were able to eventually put it in place and hopefully in the meantime the youth players will continue to come and use the club. Delay our growth plans and deny the youth of Melksham to develop cricket skills

How will you know whether your project has made a difference in the community?

By the number of youth it attracts and how popular the sessions are. Feedback from parents and children

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Applied to Grassroots for a cricket net, we do not know the outcome of the submission yet

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: July

Year: 2005

A - Total income:

£1678.66

B - Minus total expenditure:

£1297.90

Surplus/deficit for year: (A minus B)

£380.76

Free reserves held:

£300 - 400 approx

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
2 youth bats @ £32.99 each	£66	Own fundraising/reserves		£
3 sets leg pads @£16 each	£48			£
3 helmets @ £24 each	£72	Parish/town council		£
6 thigh guard pads @ £10.50 each	£63			£
Wicket keeper gloves	£12	Trusts/foundations		£
Bats person gloves x 2 @ £26	£52			£
10 balls - training and batting	£100	In kind		£
Rebound nets x 2 @ £32	£64			£
4 x lockers @ £52 each	£208	Other		£
6 Avon guard pads @ £6.50 each	£39			£
	£			£
	£			£
	£			£
Total Project Expenditure	£724	Total Project Income		£
Total project income B		£0		
Total project expenditure A		£724		
Project shortfall A – B		£724		
Award sought from Wiltshire Council Area Board		£724		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The youth session is open to all ages, gender and disability. The sessions are free and accessible to all

b) How does your project work to promote inclusion, participation and good community relations?

We work with schools to provide the club and other community sports groups, ie rugby, football and tennis clubs

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/08/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Agenda
Item No.8a.viLog no
058**For office use**

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Steeple Ashton Village Hall management committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify voluntary committee of registered charity		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To install new disabled access to rear of village hall and to replay the existing front path that is loose.
Where will your project take place?	Village hall, Church St, Steeple Ashton
When will your project take place?	As soon as funding is in place.
How many people will benefit from your project?	50 +
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The Melksgam area community strategy 2004-14 calls for all people of the community area to have equal access. p5

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

To improve facilities for elderly and disabled persons. We have recently installed a loop hearing system and amplifier so that deaf people can participate in meetings.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

People with wheel chairs and those with walking difficulties complained that the path was hard to use and dangerous.

Any other information about your project.

The hall is a 1898 building that was partly modernised in 1975. We continue to try and improve the facilities.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once started the project will be completed in 3 days.

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to make up any shortfall from our own resources. We are hoping in one to two years to replace the near flat roof. (estimated cost £25,000)

How will you know whether your project has made a difference in the community?

People will tell us if they feel the hall is more accessible with a flat path.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

We were turned down by the lottery for other work and told we had too many grants recently.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009/10

Month: Dec

Year: 2009

A - Total income:

£8278.31

B - Minus total expenditure:

£7719.32

Surplus/deficit for year: (A minus B)

£558.99

Free reserves held:

£17,406.98

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
To relay path and repair edging	£987	Own fundraising/reserves	C	£
	£			£
	£	Parish/town council	C	£
	£			£
	£	Trusts/foundations	P	£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£987	Total Project Income		£

Total project income B	£987
Total project expenditure A	£987
Project shortfall A – B	£0
Award sought from Wiltshire Council Area Board	£987
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The picnic benches will encourage all residents to use the canal path and enjoy the canal environment

b) How does your project work to promote inclusion, participation and good community relations?

This project will encourage all residents to use the canal path and meet other people using the facilities

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Agenda
Item No.8a.vii

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Melksham Area Community Safety Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Roll-out of Touch2id cards in Melksham Area
Where will your project take place?	Melksham
When will your project take place?	november 2010
How many people will benefit from your project?	350
How does your project demonstrate a direct link to the community plan for your area?	Community safety and young people
Please provide a reference/page no.	56

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Alcohol issues are a priority for the police and community safety teams in Melksham.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Some retailers are no longer accepting conventional Proof-of-age cards as their validity has been compromised.

Any other information about your project.

The validity of conventional proof-of-age cards has been compromised by the availability of fakes. This means that young people have to carry expensive and sensitive documents such as drivers licence or passport, simply to prove they are 18. This makes them vulnerable to attack and theft. Touch 2id has been successfully introduced in Trowbridge and part of its success is that the initial cards were provided free so we wish to adopt a similar approach in the Melksham area. All other aspects of the project will be funded commercially.

MACSG would manage this in conjunction with Touch2id. Touch2id would run a few enrollment sessions here in Melksham and from there on we would advertise the fact that the enrolment centre is in The Shires, Trowbridge. Process is proven in Trowbridge with over 1000 cards issued.

We'd approach key venues here in Melksham e.g. The Tavern and we already have a terminal up and running in the Total petrol station.

3 - Management

How many people are involved in the management of your group/organisation? 0

Of these, how many are:

Over 50 years	Male	<input type="text" value="10"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will be funded commercially

If you were not awarded the full amount requested, what would be the impact on your project?

Roll-out delayed resulting in young people remaining at risk

How will you know whether your project has made a difference in the community?

Retailers will find it easier to comply with the law which will contribute to a reduction in anti-social behaviour

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: n/a

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
350 Touch2ID cards for 18-25 year olds	£1,000	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£1,000		
Project shortfall A – B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

No

b) How does your project work to promote inclusion, participation and good community relations?

Helping young people comply with the law relating to alcohol

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Agenda
Item 8a.viii

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Melksham Without Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Area Board, Central Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Provision of facilities to provide new allotments for residents of Melksham Without.
Where will your project take place?	Berryfield Lane, Melksham, SN12 6EH
When will your project take place?	Q4 2010
How many people will benefit from your project?	Whole parish - 36 new plots
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Economic benefits for residents and saves food miles Melksham Area Comm Strat Pg 36 Ec Reg

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Project meets 3 ambitions of the The Local Agreement for Wiltshire (including the Local Area Agreement):

1. building resilient communities
2. lives not services/helping people lead healthier lives
3. protecting the environment

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We have had a waiting list of 30+ people for over 2 years.

Building Resilient Communities: Encourages communities to take part in activities that bring different age groups together, increase children and young people's access to facilities and activities and encourages more young people to take part in a wide range of positive activities.

Lives not Services - helping people lead healthier lives: improve healthy eating and opportunities for more physical activity for the whole community, encourages members of the public who need to make lifestyle changes. Promotes life long learning and sharing of knowledge.

Protect the environment: increase opportunities for more wildlife, promote water efficiency through the use of water butts etc, promote composting and food waste digesters to reduce household waste,

Any other information about your project.

After months of searching for a new allotment site, have now negotiated with a local farmer for a firm site for years to come.

3 - Management

How many people are involved in the management of your group/organisation? 18

Of these, how many are:

Over 50 years	Male	<input type="text" value="11"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Day to day maintenance, grass cutting, allotment warden and water rates will be funded by the allotment rents charged. Any additional future will be budgeted for and precepted.

If you were not awarded the full amount requested, what would be the impact on your project?

We would not be able to provide new allotments.

How will you know whether your project has made a difference in the community?

Full take up of allotments

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All - outcome unknown

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009/2010

Month: March

Year: 2010

A - Total income:

£102,767.18

B - Minus total expenditure:

£93,495.14

Surplus/deficit for year: (A minus B)

£9,272.04

Free reserves held:

£0 All designated Reserves

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Refers to Min 115/10		Own fundraising/reserves		£1,500
Wessex Water Connection	£4,453	In budget for this project		£
Standpipes & Cistern	£1,000	Parish/town council		£
Front gate and lock	£420			£
Back boundary fence	£480	Trusts/foundations		£
Legal fees - initial advice	£150			£
Legal fees - contract	£750	In kind		£
Plot layout - 3 day for C'taker	£143	MWPC staff		£
Allot Warden allocate plots 18hr	£184	Other		£
	£	Awards for all - outcome unknown		£1,550
	£			£
	£			£
	£			£
Total Project Expenditure	£7,100	Total Project Income		£3,050
Total project income B		£3,050		
Total project expenditure A		£7,100		
Project shortfall A – B		£3,050		
Award sought from Wiltshire Council Area Board		£3,050		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input type="checkbox"/> Terms of reference/constitution/group rules				
<input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) **How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

a. Gives pedestrian access to allotment facilities b) Households will be able to produce fresh, healthy food organically at a much lower cost than buying at a shop, and will ensure a regular supply and enough to swap or give to others

b) **How does your project work to promote inclusion, participation and good community relations?**

Gardeners share their knowledge, advice, produce, seeds, swapping and sharing excess produce, have watering rotas, bringing together people from all walks of life and ages

c) **Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 07/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team

Agenda Item No.8b

This is a request to the Area Board to grant permission to Melksham Town Council to use the grant money awarded for window graphics to buy pop up banners and posters instead. The window graphics are expensive and it appears they cannot be reused without damaging or resizing and to have them resized would mean an ongoing expense, this was not evident when the costs were originally investigated and used for the grant application. Investigations have shown that large posters and pop up banners would be much more cost effective; many more can be bought for the same amount of funding and are reusable, however they would still deliver what we want to achieve by dressing the empty shop windows.

As in accordance with the original application the posters and banners would still be an easy solution to transform empty retail units in the centre of the Town, they will smarten the appearance of the High Street making the most of the unsightly units, the appearance of the High Street will change whilst also making these units safe & reducing vandalism. It will attract more business & bring more employment to the High Street. These marketing material will support local business, they are adverts on the High Street, and without undermining existing business rates the empty units can be used to support existing business by creating complimentary media and supporting a shop local campaign. We will use the posters and banners to support local events and initiatives. This initiative very much fits in with themes in the Melksham Area Community Strategy, specifically “to generate a number of innovative, viable and effective design ideas that will assist the improve of the centre streetscape, and the creation of a street environment that is more pleasant, safe and accessible for pedestrians.” An intended outcome for the strategy was to create a situation where Melksham town centre is pro-actively marketed as a growing promising location for shopping and business use, this initiative will assist in promoting this outcome.

Maggie Giddings
Town Projects and Development Officer

Area Board Project
1. What is the Initiative?
To install CCTV ducting while road works are taking place in Melksham town centre to save resources and time and disruption in the future. This is to facilitate urgent improvements to the inadequate CCTV system currently installed in order to provide the police with a valuable and much needed 'tool' to help them police effectively. The police wholly support this initiative.
2. Where is the initiative taking place?
Melksham town centre
3. When will the initiative take place?
From 13 th September for a period of up to 9 weeks
4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?
CCTV is now firmly on the Melksham Area Community Safety Group's agenda and it is their and our view, and that of the police, that enhancements CAN be achieved without jeopardising any future links or scheme plans by making sure that the National CCTV Strategy is taken into account. This is issue no.1224 on the issues system.
5. What is the desired outcome of this initiative?
Although a relatively short run of ducting is involved this is a major step towards being able to site additional cameras at key points in the town. Positions are being advised by an independent consultant who is well-qualified in public space CCTV and has previously carried out work for the Town Council.
6. Who will Project Manage this initiative?

Wiltshire Council as Client. Steve Hind is the officer contact at County Hall.

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

See separate sheet for full quote. Total project cost is £2781.32

8. Additional information

Melksham Town Council is meeting 50% of the cost.

**Melksham Community Area Partnership
Financial Report & Funding Request**

Melksham Community Area Partnership submit this Financial statement and request for funding to the Melksham Area Board for approval.

Expenditure July 10 - end Sept 10	
1. Partnership project officer salary & on costs. (Post holder will provide dedicated support to the partnership incl administration support, event management and the organisation of community consultations). Training & Development Office	2,250.00 70.50 312.00 2,632.50
2. Full Partnership Meeting July 27th & Sept AGM <i>Room / venue hire (Assembly rooms 3 hrs x2)</i> <i>Stationery / materials</i> <i>Advertising re Sept(Melk news)</i>	183.30 10.00 47.59 240.89
3. Room hire for steering group and theme group meetings (Assumed @ £25.00 hire per meeting where not gratis. NB, should free or reduced accommodation be found for meetings, then balance will be returned or held against 11/12 bid). 10 groups currently identified - Steering Group - gratis @ Police HQ Community Safety - gratis @ Police HQ Travel & Transport (incl Access & Disability) x 2 Economy & Commerce - tbc assume gratis pro tem Sport, Leisure & Recreation - tbc assume gratis pro tem Youth - Canberra or other gratis Health x 2 Waterways & Environment x 3 Older People's Forum x 2 Housing x 1	50.00 50.00 75.00 50.00 25.00 250.00
4. Promotional boards to take to events in area, showing activities & themes of partnership	822.50
5. Consultation events in villages / parishes Room hire etc. (tbc assume gratis pro tem). Stationery / leaflets etc	- 20.00 20.00
6. Melksham News (quarterly bulletin)	85.66
7. Canal Link Consultation (final round) Room / venue hire (Assembly rooms 6 hrs) Stationery / materials Advertising (Melk news * 2 issues) Printing costs for hardcopy questionnaires x 7.5k (estimate) Distribution costs questionnaires x 7.5k (estimate)	197.40 10.00 47.59 450.00 450.00 1,154.99
8. Street lighting Room Hire x3 Consultation & site identification Advertising (Melk news * 2 issues)	75.00 300.00 85.66 460.66
9. Service Campus (assumed to be funded by Wiltshire Council) Room Hire x3 <i>Room / venue hire (Assembly rooms 6 hrs)</i> <i>Stationery / materials</i> <i>Advertising (Melk news * 1 issue)</i>	75.00 197.40 50.00 42.83 -

Expenditure Sept 10 - end Mar 11	
10. Partnership project officer salary & on costs. (Post holder will provide dedicated support to the partnership incl administration support, event management and the organisation of community consultations). Training & Development Office	4,500.00 211.50 624.00 5,335.50
11.Full Partnership Meeting Feb / Mar <i>Room / venue hire (Assembly rooms 3 hrs)</i> <i>Stationery / materials</i> <i>Advertising (Melk news x 1)</i>	91.65 10.00 47.59 149.24
12. Room hire for steering group and theme group meetings (Assumed @ £25.00 hire per meeting where not gratis. NB, should free or reduced accommodation be found for meetings, then balance will be returned or held against 11/12 bid). Coffee / tea etc 10 groups currently identified - Steering Group - gratis @ Police HQ Community Safety - gratis @ Police HQ Travel & Transport (incl Access & Disability) x 3 Economy & Commerce - tbc assume gratis pro tem Sport, Leisure & Recreation - tbc assume gratis pro tem Youth - Canberra or other gratis Power x4 Environment other x 3 Health x 3 Waterways & Environment x 3 Older People's Forum x 3 Housing x 3	50.00 75.00 75.00 100.00 75.00 75.00 75.00 75.00 75.00 75.00 600.00
13. Consultation events in villages / parishes Room hire etc.(tbc assume gratis pro tem). Stationery / leaflets etc	- 20.00 20.00
14. Melksham News (quarterly bulletin)	85.66
15. Consultation other 1 (Health / Travel & Access / Sport & Recreation/ Housing/Power) Room / venue hire (Assembly rooms 6 hrs x2) Advertising (Melk news * 2 issues) Printing costs for hardcopy questionnaires x 13k Distribution costs questionnaires x 13k Stationery / materials	394.80 95.18 728.00 691.84 10.00 1,919.82
17. Contingency	3,000.00
Total expenditure Sept 10 - end March 11	11,110.21
Requested funding to end Sept	5,867.19
Total Funding req'd	16,977.40
<i>less</i>	
1st July 2010 - Balance in accounts -	2,621.23
Town Council Funding -	3,250.00
Melk Without Funding -	1,250.00
Total 10/11 Funding Requirement from Melksham Area Board	9,856.17

Agenda Item No.8ei

Report to	All Area Boards
Date of Meeting	August - October
Title of Report	LPSA Funding Bid: Wiltshire Voices

What is Wiltshire Voices?

Wiltshire Voices is a project to encourage broader participation in civic life. It is designed to ensure that the needs of all local people are properly understood and addressed.

Background

A recent review of the Area Boards revealed concern that some sections of the community are not fully engaged. These groups are often absent from meetings and events and their needs are not well understood. The Boards were criticised for focusing too heavily on the needs of the 'usual suspects.'

Responding to the challenge

Wiltshire Council's Cabinet considered this issue carefully. It has challenged the Area Boards to respond positively at local level. The Cabinet encouraged the submission of a funding bid to support this work and the Performance Reward Grant (PRG) Panel has given 'in-principle' support subject to approval by the Boards.

A focus on positive local action

Wiltshire Voices is about changing lives – not glossy reports. We want information in the form of personal stories, articles and recordings that will challenge, question and prompt responses. The information will be tailored to meet the needs of different people – such as service professionals, community groups, schools, parish councils and the media. The aim is to generate discussion, learning, ideas and - most importantly - *action*.

A lasting legacy

Wiltshire Voices is about making a lasting difference. New ways of involving people will be developed and this will become the way we do business not an optional add-on. With help from localised public services, communities will be finding and delivering solutions to local challenges and issues. Grants and funding will be better targeted to support projects that really make a difference. Priorities and plans will be more clearly focused on the needs of local people and our work will centre around improving lives not services. Over time these things will help make Wiltshire a better place for everyone.

Capacity and resources to deliver

Instead of each Board trying to engage many groups it is proposed that each Board works intensively with one priority group in its locality. Across Wiltshire this will mean that the needs of 18 different community groups will be addressed. The bid proposes that each Board is allocated a sum of £3,000 to complete its own local project. The work will be coordinated by the Community Area Manager and involve councillors, service providers and community groups – *but most importantly local people*. Each project will take around 8 months and Wiltshire Voices will be complete by Summer 2012 at the latest.

The full bid is available to view at tinyurl.com/32xqeyo

To enable Wiltshire Voices to proceed, the Area Board is asked to support this bid for PRG funding.

Wiltshire Voices

- What?** To make sure a wider range of voices are heard by:
- engaging a broader cross section of the community in the work of the Area Boards - 'not just the usual suspects.'
 - ensuring that the loudest voices do not always dominate
 - better understanding the needs of those who cannot or do not speak up for themselves
 - creating new ways for people to participate
 - encouraging more community based inclusion projects
 - developing community plans that focus on the needs of the whole community
- Why?** A survey conducted in Spring 2010 revealed serious concerns about the lack of involvement of 'everyday people' and harder to reach groups. In response, Wiltshire Council issued a challenge to the Area Boards to broaden community engagement.
- Who?**
- The project will focus on and involve those whose needs are less well understood.
 - The 18 Community Area Managers will facilitate the work across Wiltshire
 - Partner agencies, frontline service officers, support workers, carers, voluntary services and councillors will be involved
 - A small project team will lead the work in each area.
- How?**
- Project team of key people to plan and manage the project
 - Desk research and information gathering
 - Face to face engagement with target group
 - Recording, documenting and presenting
 - Publishing and promoting
 - Action planning
- When?** Commencing in Autumn 2010 and concluding by early Summer 2012
- Progress?** Area Boards across Wiltshire have been looking to identify target groups. So far, the following provisional programme has been established.

- | | |
|--|--|
| • Amesbury | <i>(Council tenants and leaseholders)^</i> |
| • Bradford on Avon | <i>(Boaters)^</i> |
| • Calne | <i>(People with mobility issues)^</i> |
| • Chippenham | <i>(Disability allowance claimants)*</i> |
| • Corsham | <i>(NEETS)^</i> |
| • Devizes | <i>(Victims of domestic violence)*</i> |
| • Malmesbury | <i>(Rural isolation and access)^</i> |
| • Marlborough | <i>(Recently retired)^</i> |
| • Melksham | <i>(Everyday people who currently do not participate)^</i> |
| • Pewsey | <i>(Rural families on low incomes)*</i> |
| • Salisbury | <i>(Drug users)^</i> |
| • Southern Wiltshire | <i>(Gypsies and travellers)^</i> |
| • South West Wiltshire | <i>(Young people in rural areas)^</i> |
| • Tidworth | <i>(Army dependents)^</i> |
| • Trowbridge | <i>(Teenage parents)^</i> |
| • Warminster | <i>(Older people in residential care)^</i> |
| • Westbury | <i>(Elderly people living at home)^</i> |
| • Wootton Bassett & Cricklade | <i>(Stroke sufferers)*</i> |

[^] provisionally agreed

^{*} subject to confirmation

Agenda Item No.8eii

Report to	All Area Boards
Date of Meeting	August - October
Title of Report	LPSA Funding Bid: Wiltshire is Saving Energy (WiSE)

What is the initiative?

Working with the Energy Saving Trust and sponsored by the Wiltshire Environmental Alliance this initiative aims to make available to all Wiltshire householders the equipment and advice to save energy in their home. By making an energy monitor and support pack available to hire free of charge from all libraries across Wiltshire we are providing the tools that will allow householders not only to save money but also reduce their carbon footprint.

Why do we need this initiative?

Saving money and ensuring householders can afford to heat their homes is always a priority. An energy efficient home will cost less to heat.

This initiative will also help achieve the LAW ambition of reducing Wiltshire's Carbon footprint. The initiative will offer a very practical solution to monitoring and reducing the householder's energy consumption resulting in them saving money.

Who will benefit?

The library service is available to all Wiltshire residents, currently the library service has 220,416 users. The information and advice from the Energy Saving Trust is free of charge and open to everyone.

The support pack includes information about grants and funding available to private housing residents in receipt of certain benefits. Current figures confirm there are 12,000 people within Wiltshire that these grants could potentially apply.

Is there a demand?

Following a very successful pilot we can prove there is a demand for energy monitors and the supporting information. 41 Energy monitors have been available to hire from 6 libraries. The monitors have been continuously on issue and there are 31 customers on the waiting list.

How will it work?

We will provide a full support package with each energy monitor that will include details on how the user can save energy through both changes in their daily life and investing in energy efficiency technologies. From the information they receive any changes the user makes to their lifestyle immediately following the use of the monitor will start saving carbon. As the users see their energy bills reducing they will have no reason to go back to old ways resulting in long term financial and carbon savings.

How will we measure success?

We can put multiple measures in place to monitor success. The library service can provide regular reports on the level of issues. The Energy Saving Trust and Private Sector Housing will provide information on the number of follow up calls and website surveys that are generated from the energy monitor support packs.

The full application can be viewed at: www.tinyurl.com/38zs2sf

To enable this initiative to proceed, the Area Board is asked to support this bid for PRG funding

